RECOMMENDED ACTION AND JUSTIFICATION:
Recommend Board approve transfer from 001-0249-575-0441 Public Records Act (3,000), -579-0417 General Plan Office Expense (625), -579-0433 General Plan Planning Commission (75), and -533-0418 SilverTip Resort EIR Copying (800) to 001-0249-575-0433 Planning Commission (3,500) and 575-0418 Copier Expense (1,000)

Please see attached memorandum.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
See attached memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? Yes No
Budgeted Current FY? Yes No Partially Funded
Amount in Budget: $ 4,500 Annual Recurring Cost: $
Additional Funding Needed: $ 0
Source:
Internal Transfer
Unanticipated Revenue
Transfer Between Funds
Contingency
General Other

List Attachments, number pages consecutively

memorandum
budget action

CLERK'S USE ONLY:
Res. No.: 03-0299 Ord. No. ______
Vote – Ayes: 5 Noes: ______ Absent: ______
Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ____________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ____________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended
( ) No Opinion
Comments:

CAO: ____________

Revised Dec. 2002
MEMORANDUM

Date: May 30, 2003
To: Board of Supervisors, Rich Imam, Ken Hawkins
From: Eric Jay Toll, Director
Topic: Budget Transfer, Current Fiscal Year

Mariposa Planning seeks Board approval of a line item transfer to cover some extraordinary costs.

We need to increase the Planning Commission budget by $3,500 to cover costs for Commission meals and honoraria through the end of the fiscal year. We also need to cover costs associated with copier expense to get through the end of the fiscal year.

We are able to reimburse copying expense by $800 of the needed $1,000 through the transfer of funds from the SilverTip Resort EIR—the major cause of excess copying expense, and a reimbursable project expense. The balance is a result of the Composting Facility Environmental Impact Report, which is a general fund cost absorbed within the Mariposa Planning budget.

The Planning Commission held over 50 meetings, an increase of 15 meetings over the budgeted 35 meetings.

This budget transfer requires no funds from General Fund Contingencies.

Thank you for your support.
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
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<td>575-0433</td>
<td>Commission</td>
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<td>575-0471</td>
<td>Copier Expense</td>
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<td>Public Records Act</td>
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<td>SilverTip Resort EIR</td>
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<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
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</table>

**TOTALS** $4,500 $4,500

### TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

**TOTALS**

**ACTION REQUESTED:** (Check all that apply)

- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION** Planning Commission had 50 meetings during the fiscal year, only 35 were budgeted.

Number of copies related to Compost EIR, SilverTip EIR, and increase of number of projects added to copy cost.

**DEPT HEAD SIGNATURE**

**DATE:** May 29, 2003

**APPROVED BY RES NO:** 52-209

**CLERK**

**DATE:** 6-10-03

**DEPARTMENT**

**AUDITOR'S USE ONLY**

BA #

Budget Revision Form Revised 07/2000