DEPARTMENT: Probation

BY: Gail Neal
PHONE: 966-3612

RECOMMENDED ACTION AND JUSTIFICATION:
Approve budget action Transferring Funds from Accounting Clerk III salary to Probation Professional Services($1,800.00)

Account Clerk III employee is on extended medical leave. There are no eligible individuals on the county list to temporarily fill the position. Therefore, it is requested to transfer $1,400 from Account Clerk III line item into Professional Services to cover expenses of employee hired through Boyer Temporary Personnel.

It is also requested that $400.00 be transferred from the Account Clerk III into Professional Services to cover costs associated with the medical evaluation of same employee.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has previously approved intrabudget transfers to cover unanticipated expenses.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Use general fund money to pay salaries and bills.

Financial Impact? (X) Yes ( ) No  Current FY Cost: $1,800.00  Annual Recurring Cost: $
Budgeted In Current FY? (X) Yes ( ) No ( ) Partially Funded
Amount in Budget: $1,800.00
Additional Funding Needed: $
Source:
Internal Transfer X
Unanticipated Revenue 4/5's vote
Transfer Between Funds 4/5's vote
Contingency 4/5's vote
( ) General ( ) Other

List Attachments, number pages consecutively

Budget Action

CLERK'S USE ONLY:
Res. No. 2323  Ord. No. _____
Vote – Ayes: 5  Noes: _____
Absent: _____
Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ____________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
\checkmark No Opinion
Comments:

CAO: ____________________________

Revised Dec. 2002
## BUDGET ACTION FORM

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<th>DESCRIPTION</th>
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### TRANSFER BETWEEN FUNDS

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### TOTALS

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### ACTION REQUESTED:
- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingency
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

### JUSTIFICATION:

### DEPT HEAD SIGNATURE: [Signature]

### APPROVED BY RES NO.:

### DATE:

### AUDITOR'S USE ONLY

### BA #

Budget Revision Form Revised 11/95