DEPARTMENT: Child Support Services  BY: Debra Walton
PHONE: 966-3400

RECOMMENDED ACTION AND JUSTIFICATION:

Approve budget action transferring funds within the Child Support Services budget unit from Training & Seminars to Office Expense ($1,500). Child Support Services is completely funded by Federal and State dollars on a reimbursable basis, so that no matter what was budgeted, if the funds are not spent then the department cannot claim reimbursement of those funds. Training & Seminars expenditures have been less that anticipated and with next year's budget appropriations being reduced, the department wishes to transfer funds in order to purchase postage. While the postage is purchased this fiscal year it may be used in the next fiscal year.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board is required to approve budget actions than exceed $1,000 in any one line item.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the budget action. The department will not be able claim reimbursement for the requested $1,500 in postage and will need to use next fiscal year's appropriations.

Financial Impact? (X) Yes ( ) No  Current FY Cost: $1,500
Budgeted In Current FY? ( ) Yes (X) No ( ) Partially Funded
Amount in Budget: $42,127
Additional Funding Needed: $1,500
Source:
Internal Transfer X
Unanticipated Revenue  4/5's vote
Transfer Between Funds  4/5's vote
Contingency  4/5's vote
( ) General ( ) Other

Financial Impact? (X) Yes ( ) No  Current FY Cost: $1,500
Budgeted In Current FY? ( ) Yes (X) No ( ) Partially Funded
Amount in Budget: $42,127
Additional Funding Needed: $1,500
Source:
Internal Transfer X
Unanticipated Revenue  4/5's vote
Transfer Between Funds  4/5's vote
Contingency  4/5's vote
( ) General ( ) Other

CLERK’S USE ONLY:
Res. No.: 03-282 Ord. No. _____
Vote – Ayes: 5 Noes: _____
Absent: _____
Approved ( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ________________
Attest: MARGIE WILLIAMS, Clerk of the Board
        County of Mariposa, State of California
By: ________________

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
\s No Opinion

Comments:

CAO: ________________

Revised Dec. 2002
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0207</td>
<td>515-0490</td>
<td>Travel-Training</td>
<td></td>
<td>1,500</td>
</tr>
<tr>
<td>001</td>
<td>0207</td>
<td>515-0417</td>
<td>Office Expenses</td>
<td></td>
<td>1,500</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>GENERAL CONTINGENCY</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| TRANSFER BETWEEN FUNDS |

| TOTALS | 1,500 | 1,500 |

**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required) -- Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- [X] Transfer by Board of Supervisors (3/5ths Vote Required) -- Moving existing appropriations from one budget to another, or between categories within a budget unit

**JUSTIFICATION:** Transfer unused monies in fund #0490 to Office Expenses #0417 to purchase postage.

**DEPT. HEAD SIGNATURE**

**APPROVED BY RES. NO.**

**CLERK**

**AUDITOR'S USE ONLY**

**BA #**