DEPARTMENT: Human Services/Personnel  BY: Cheryle Rutherford-Kelly

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board authorize Mariposa County employees to donate sick time or vacation time to Debbie Smith, Program Manager, Welfare to Work Employment and Training Division.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please See Attached Memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please See Attached Memo.

Financial Impact? ( ) Yes  (X) No  Current FY Cost: $
Budgeted In Current FY? ( ) Yes  ( ) No  ( ) Partially Funded
Amount in Budget: $  Annual Recurring Cost: $
Additional Funding Needed: $  List Attachments, number pages consecutively
Source:
  Internal Transfer
  Unanticipated Revenue  4/5's vote
  Transfer Between Funds  4/5's vote
  Contingency  4/5's vote
  ( ) General  ( ) Other

CLERK'S USE ONLY:
Res. No.:  Ord. No.:  Vote – Ayes:  Noes:  Absent:
  Approved  (
  Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By:  Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended  No Opinion
Comments:

CAO:  

Revised Dec. 2002
June 11, 2003

TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly
RE: Resolution Allowing a Donation of Vacation or Sick Leave Hours by Mariposa County Employees to Debbie Smith

Recommendation

It is respectfully recommended that your Board authorize Mariposa County employees to donate sick time or vacation time to Debbie Smith, Program Manager, Welfare to Work Employment and Training Division.

Background/Current Situation

Your Board has a history of assisting county employees who are injured or ill by allowing other employees to donate time to them. We have an employee who very much needs assistance. The employee, Debbie Smith, has worked for twenty (20) years in Human Services. Debbie has dedicated her life to assisting the least fortunate members of our community and she is largely responsible for the zero percent error rate in those eligibility cases audited by the State Department of Social Services.

Financial

There is no financial impact on the general fund. This action would allow other employees to assist someone who has helped others for many years.
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

AMENDED

TO: CHERYLE RUTHERFORD-KELLY, Human Services Director

FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: APPROVAL TO DONATE VACATION TIME OR ACCRUED COMPENSATORY TIME FOR USE BY AN EMPLOYEE WHO IS IN NEED OF MEDICAL ATTENTION

Resolution No. 03-235

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on June 24, 2003

ACTION AND VOTE:

C) Adopt a Resolution Authorizing Mariposa County Employees to Donate Accrued Sick Time and/or Vacation Time for Use by an Employee of the Welfare to Work Employment and Training Division Who is in Need of Medical Attention. All of the Employee’s Sick and Vacation Leave Benefits will be Exhausted Prior to Using Donated Time (Human Services/Personnel)

BOARD ACTION: Discussion was held. Motion by Balmain to adopt Res. 03-235 approving the donation of accrued vacation time, and not sick time, was amended following further discussion. Motion was amended to also allow for the donation of accrued compensatory time, seconded by Stetson. Ayes: Unanimous.

cc: Ken Hawkins, Auditor
    Sandi Laird, Personnel/Risk Management Technician
    Policy Binder
    File
TO:  CHERYLE RUTHERFORD-KELLY, Human Services Director
FROM:  MARGIE WILLIAMS, Clerk of the Board

SUBJECT:  APPROVAL TO DONATE SICK TIME OR ACCRUED COMPENSATORY TIME FOR USE BY AN EMPLOYEE WHO IS IN NEED OF MEDICAL ATTENTION
Resolution No. 03-235

THE BOARD OF SUPERVISORS OF MARIPosa COUNTY, CALIFORNIA,

ADOPTED THIS Order on June 24, 2003

ACTION AND VOTE:

C) Adopt a Resolution Authorizing Employees of the Human Services Department to Donate Accrued Sick Time and/or Vacation Time for Use by an Employee of the Welfare to Work Employment and Training Division Who is in Need of Medical Attention. All of the Employee’s Sick and Vacation Leave Benefits will be Exhausted Prior to Using Donated Time (Human Services/Personnel)

BOARD ACTION:  Discussion was held. Motion by Balmain to adopt Res. 03-235 approving the donation of accrued vacation time, and not sick time, was amended following further discussion. Motion was amended to also allow for the donation of accrued compensatory time, seconded by Stetson. Ayes: Unanimous.

cc:  Ken Hawkins, Auditor
     Sandi Laird, Personnel/Risk Management Technician
     Policy Binder
     File