DEPARTMENT: Public Works/Solid Waste
BY: Jim Petropulos
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Public Works is requesting the transfer of funds within the compost project budget unit to adjust for the cost of advertising, publishing and distributing of various documents for the composting project, and to cover the cost of travel expenses to investigate companies interested in building the compost facility (Herhof Canada and ECS). The sum of $8,000 will be removed from the Professional Services line item and distributed to the Publication line item ($2,000), Office Expenses ($1,000), and Travel ($5,000) in order to make sure that there are more than sufficient funds to pay the expenses incurred including the mailing and advertising of the Request for Proposals for the composting system and publication of environmental documents per the requirements of the United States Department of Agriculture (USDA). This action will satisfy the County Auditor's requirements to adjust the budget to properly account for the expenditures within the project.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

From time to time the Board authorizes routine adjustments within budget units.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action will delay payment for services rendered to keep the composting project moving forward in a timely manner and to secure USDA funding.

Financial Impact? (x) Yes ( ) No
Current FY Cost: $8,000
Budgeted In Current FY? (x) Yes ( ) No ( ) Partially Funded
Amount in Budget: $1,500
Additional Funding Needed: $8,000
Source:
Internal Transfer X
Unanticipated Revenue 4/5's vote
Transfer Between Funds 4/5's vote
Contingency 4/5's vote
( ) General ( ) Other

List Attachments, number pages consecutively

Budget Action Form

CLERK'S USE ONLY:
Res. No. 3 - 8 - 03 Ord. No. ______
Vote – Ayes: ______ Noes: ______
Absent: ______
Approved ( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ______
Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
No Opinion
Comments:

CAO: ______

Revised Dec. 2002
**BUDGET ACTION FORM**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<td>654-0417</td>
<td>Office Expense</td>
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<td>0404</td>
<td>654-0429</td>
<td>Publications</td>
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<td>0404</td>
<td>654-0490</td>
<td>Training and Seminars</td>
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<td>654-0418</td>
<td>Professional Services</td>
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</tbody>
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| 001  | 0104     | 414-1090| GENERAL CONTINGENCY  |         |          |          |

**TRANSFER BETWEEN FUNDS**

|        |         |         |                      | TOTAL   | 8,000    | 8,000    |

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** See attached Board item.

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**DEPT HEAD SIGNATURE**

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**DATE** 7-2-03

**APPROVED BY RES NO**

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**DATE** 7-15-03

**604 Solid Waste Special Projects**

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**AUDITOR'S USE ONLY**

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**BA#**

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Budget Action Form Revised 11/95