DEPARTMENT: Public Works/Facilities

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action for Fiscal Year 2002-03 transferring funds within the Facilities Maintenance budget to cover utility costs that were higher than anticipated.

The original budget appropriation for utility expense for 2002-03 was $135,700, which matched actual expenses for 2001-02. Primarily because of increased usage of electricity, as well as increased rates for water and sewer, the overall expense has gone up by 9.8% over the prior year. We need to transfer $14,000 to cover the remaining utility costs for 2002-03.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers within a budget unit to cover unanticipated costs.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the requested Budget Action transferring funds within the Facilities division. Since utility bills must be paid to continue receiving service, this would leave the utility line item in the Facilities budget in the red for fiscal year 2002-03.

Financial Impact? (X) Yes ( ) No Current FY Cost: $14,000
Budgeted In Current FY? ( ) Yes ( ) No (X) Partially Funded
Amount in Budget: $135,378
Additional Funding Needed: $ 14,000
Source:
Internal Transfer  X
Unanticipated Revenue  4/5's vote
Transfer Between Funds  4/5's vote
Contingency  4/5's vote
( ) General ( ) Other

CLERK'S USE ONLY:
Res. No. 189-03   Ord. No. _____
Vote – Ayes: 5  Noes: _____
Absent: _____
( ) Minute Order Attached ( ) No Action Necessary

Approved

The foregoing instrument is a correct copy of the original on file in this office.
Date: ______________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ____________________________
   Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
( ) No Opinion
Comments:

CAO: ________________________

Revised Dec. 2002
### BUDGET ACTION FORM

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<tr>
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<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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#### TRANSFER BETWEEN FUNDS

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**TOTAL**

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**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies
- [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To cover the balance of utility costs for FY 2002-03.

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**DEPT HEAD SIGNATURE**

**DATE** 07/29/03

**APPROVED BY RES NO 03-290 CLERK**

**DATE** 8-12-03

**0128 Facilities**

**AUDITOR'S USE ONLY**

*BA#*

Budget Action Form Revised 11/95