DEPARTMENT: Human Services/CA

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board approve intrabudget transfers within Fund 335 to reflect actual program expenditures for Fiscal Year 2002-2003.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please See Attached Memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please See Attached Memo.

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**Financial Impact?**

| ( ) Yes | (X) No | Current FY Cost: $ |

**Budgeted In Current FY?**

| (X) Yes | ( ) No | ( ) Partially Funded |

**Amount in Budget:**

$ __________

**Additional Funding Needed:**

$ __________

**Source:**

Internal Transfer

Unanticipated Revenue __________ 4/5's vote

Transfer Between Funds __________ 4/5's vote

Contingency __________ 4/5's vote

General __________ Other

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**CLERK'S USE ONLY:**

Res. No. __________ Ord. No. __________

Vote - Ayes: _______ Noes: _______

Absent: _______

Approved ( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: __________

Attest: MARGIE WILLIAMS, Clerk of the Board

County of Mariposa, State of California

By: ____________________________

Deputy

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**COUNTY ADMINISTRATIVE OFFICER:**

☑️ Requested Action Recommended

☑️ No Opinion

Comments:

____________________________

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CAO: ________________________

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Revised Dec. 2002
July 22, 2002

TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly
RE: Community Action Programs / FY 2002-2003 Budget Transfer

RECOMMENDATION

It is respectfully recommended that your Board approve intrabudget transfers within Fund 335 to reflect actual program expenditures for Fiscal Year 2002-2003.

BACKGROUND and CURRENT SITUATION

Community Action provides services to vulnerable populations including the elderly and disabled. The agency accepts State allocated monies for both Calaveras and Mariposa Counties and distributes these monies to an array of community-based organizations. Grants that provide funding for the agency’s activities have varying contract periods that generally do not coincide with the County’s fiscal years. Budgets reflect the best estimate of activity that will occur within the County fiscal year based on contract allowances, contract periods and anticipated need.

In order to pay outstanding bills, including reimbursement to community based delegate agencies, Community Action will need to use the contingency provided. The attached budget action will allow such payment as well as make adjustments to other line items within the fund to reflect actual contract-compliant expenditures.

FINANCIAL

The attached budget action form shows the needed entries to close out the fiscal year for budget unit 335. The Fund 335 Contingency is being moved to expenditure line items as needed to cover payments to delegate agencies and other expenditures. Other miscellaneous adjustments are being made to adjust balances at year-end.

There are no County dollars involved and the action will have no impact on the General Fund.
BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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TOTALS 32,450 32,450

ACTION REQUESTED: (Check all that apply)

✓ Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to

JUSTIFICATION: Year-end Budget Adjustment

DEPT HEAD SIGNATURE [Signature] DATE 7-24-03
APPROVED BY RES NO. 03-291 CLERK [Signature] DATE 8-12-03

DEPARTMENT

AUDITOR'S USE ONLY

BA #

2003 Yearend Budget Action Form