DEPARTMENT: Probation

BY: Gail Neal
PHONE: 966-3612

RECOMMENDED ACTION AND JUSTIFICATION:
Approve budget action Transferring Funds from Accounting Clerk III salary to Probation Professional Services($6,820.00)

Account Clerk III employee is on extended medical leave. There are no eligible individuals on the county list to temporarily fill the position. Therefore, it is requested to transfer $6,820.00 from Account Clerk III line item into Professional Services to cover expenses of employee hired through Boyer Temporary Personnel. The employee's anticipated date of return is 9-5-03. The requested transfer amount would cover through 9-12-03 to cover the absence and transition period.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has previously approved intrabudget transfers to cover unanticipated expenses.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Use general fund money to pay salaries and bills.

Financial Impact? (X) Yes  ( ) No  Current FY Cost: $6,820.00  Annual Recurring Cost: $
Budgeted In Current FY? (X) Yes  ( ) No  ( ) Partially Funded
Amount in Budget: $  
Additional Funding Needed: $6,820.00
Source: 
Internal Transfer  X
Unanticipated Revenue  4/5's vote
Transfer Between Funds  4/5's vote
Contingency  4/5's vote
( ) General  ( ) Other

CLERK'S USE ONLY:
Res. No.:  Ord. No.  
Vote - Ayes:  Noes:  
Absent:  
(X) Approved  
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:  
Attest: MARGIE WILLIAMS, Clerk of the Board
  County of Mariposa, State of California
By:  
Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended  
( ) No Opinion
Comments:  

CAO:  

Revised Dec. 2002
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001 0224</td>
<td>533.01-97</td>
<td>Account Clerk III</td>
<td></td>
<td></td>
<td>$6,820.00</td>
</tr>
<tr>
<td>001 0224</td>
<td>533.04-18</td>
<td>Professional Services</td>
<td></td>
<td></td>
<td>$6,820.00</td>
</tr>
</tbody>
</table>

| 1 104        | 414-1090   | GENERAL CONTINGENCY  |         | 6820     | 6820     |

### TRANSFER BETWEEN FUNDS

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### TOTAL

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>6820</td>
<td>6820</td>
</tr>
</tbody>
</table>

### ACTION REQUESTED:

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

### JUSTIFICATION:

Cover Professional Services from Boyer Temporary Personnel

---

DEPT HEAD SIGNATURE [Signature] DATE 7-30-03
APPROVED BY RES NO. 03-065 CLERK [Signature] DATE 8-12-03

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ANITOR'S USE ONLY</td>
<td>BA #</td>
</tr>
</tbody>
</table>

Budget Revision Form Revised 11/95