RECOMMENDED ACTION AND JUSTIFICATION:

Approve Transfer of $1,161.00 from Elections Expense to Training and Seminars. The 2002-2003 budget failed to account for the year-end and bi-annual meetings of the County Clerks and Election Officials Annual Conference. Issues on the agenda are critical to the changing election process. Secretary of State, Kevin Shelley will do a presentation on Thursday, and HAVA (Help America Vote Act) will be presented for Friday’s session. I am very committed to staying on top of these issues and making sure Mariposa County does not miss an opportunity or fail to understand new laws and legislation. I am also committed to having my Assistant Keith Williams as aware and on top of issues as I am and am asking the transfer of funds cover attendance for both.

Election expense has sufficient funds to cover this transfer request.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board has approved fund transfers for Travel and Training.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Critical information may be missed that would impact this County and the Election Department.

Financial Impact? (  ) Yes  (x) No  Current FY Cost: $          Annual Recurring Cost: $
Budgeted In Current FY? (X) Yes  ( ) No  ( ) Partially Funded
Amount in Budget:  $52.00
Additional Funding Needed: $1,161.00
Source:
Internal Transfer  (X) 1,161.00
Unanticipated Revenue  ( ) 4/5’s vote
Transfer Between Funds  ( ) 4/5’s vote
Contingency   ( ) 4/5’s vote
( ) General  ( ) Other

CLERK’S USE ONLY:
Vote – Ayes: 5  Noes: ______
Absent: ______
Approved
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ________________
Attest: MARGIE WILLIAMS, Clerk of the Board
       County of Mariposa, State of California

By: __________________________
   Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
___ No Opinion
Comments: ____________________________________________________________
________________________________________________________
________________________________________________________

CAO: ____________

Revised Dec. 2002
# BUDGET ACTION FORM

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<th>FUND</th>
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<td>GENERAL CONTINGENCY</td>
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**TOTALS**

## TRANSFER BETWEEN FUNDS

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<th>CREDIT</th>
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**TOTALS**

**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- [X] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** To cover unanticipated travel expenses.

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**DEPT HEAD SIGNATURE**

[Signature]

**DATE** 5/8/03

**APPROVED BY RES NO.** 03-184

**CLERK**

**DATE** 5-27-03

**DEPARTMENT**

**AUDITOR'S USE ONLY**

**BA #**