DEPARTMENT: Public Works - Administration

BY: James J. Petropulos, Director
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Approve the Budget Action Transferring Funds within the Public Works Administration Budget for Furniture and Two Personal Computers. We have savings within the training line item and $2,180 of the furniture and fixture line item should be appropriated to equipment under $1,000 to cover the cost of the purchase of a desk and two chairs. We are requesting to purchase two Personal Computers with the savings to replace outdated computers within our Department.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On January 14, 2003, the Board approved a budget action transferring funds for the Furniture and Computer for the Fiscal Officer. Furniture costs were less than anticipated and therefore not considered fixed assets.

The Board routinely approves budget action requests that do not change the overall budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

Financial Impact? (x) Yes ( ) No

Current FY Cost: $4,250

Budgeted In Current FY? ( ) Yes (x) No ( ) Partially Funded

Amount in Budget:

$0

Additional Funding Needed:

$4,250

Source:

Internal Transfer

X

Unanticipated Revenue

4/5's vote

Transfer Between Funds

4/5's vote

Contingency

4/5's vote

( ) General ( ) Other

List Attachments, number pages consecutively

Budget Action Form

CLERK'S USE ONLY:

Res. No. □ 5

Vote – Ayes: □ 5 Noes: □ 0

Absent: □ 0

Approved

( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:

Attest: MARGIE WILLIAMS, Clerk of the Board

County of Mariposa, State of California

By: ____________________________

Deputy

COUNTY ADMINISTRATIVE OFFICER:

☐ Requested Action Recommended

☐ No Opinion

Comments:

CAO: __________________________

Revised Dec. 2002
### JUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<td>583-0480</td>
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<td>583-0490</td>
<td>Training and Seminars</td>
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<td>583-0643</td>
<td>Furniture and Fixtures</td>
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#### TRANSFER BETWEEN FUNDS

| 001  | 0104     | 414-1090| GENERAL CONTINGENCY    |         |          |          |

**TOTAL**

|       |          |          |                       |         | 4,250    | 4,250    |

**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- [X] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** See Attached Board Item

<table>
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<tr>
<th>DEPT HEAD SIGNATURE</th>
<th>DATE</th>
<th>APPROVED BY RES NO.</th>
<th>DATES</th>
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Public Works - Administration

**AUDITOR'S USE ONLY**

**BA#**

Budget Revision Form Revised 11/95
TO: Jim Petropulos, Director
FROM: Barbara Carrier, Interim Accountant
SUBJECT: Request for Computers

We are requesting to prepare a Board Item to use savings in the Public Works Administration budget for the purchase of two new personal computers. Our computers are very outdated and on their last legs. The fact that we need new computers just to run our current programs has been confirmed with Data Processing. We have savings in our training budget due to Dana not attending the CEAC conference and savings from the purchase of furniture for our Fiscal Officer.

Thank you in advance for your attention to this request.