DEPARTMENT: Personnel  
BY: Jeffrey G. Green  
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action transferring funds within the Personnel budget unit for a new computer and printer ($2,000). The software versions in the computer are outdated which is causing maintenance problems and upgrading the software will require a large investment. The printer is much more advanced in age and is not producing a sufficient quality of work. The Technical Services Director has recommended this purchase and quoted a cost of $1,550 for the PC/monitor, which includes a tape back-up drive. The cost of the printer is approximately $450. Total cost for all items is $2,000.

Because the Personnel Officer/Risk Manager position remains unfilled, there is a savings in the Training and Seminars line item to accommodate this request.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has in the past approved similar requests for this department as well as other departments within the County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

- Do not approve request, however, a negative action would result in Personnel’s computer system limping along to a point wherein a larger investment would be necessary.

Financial Impact? (X) Yes ( ) No  Current FY Cost: $2,000  
Budgeted In Current FY? ( ) Yes (X) No ( ) Partially Funded

Amount in Budget: $2,000  
Additional Funding Needed: 
Source: Internal Transfer
Unanticipated Revenue
Transfer Between Funds
Contingency
( ) General  ( ) Other

List Attachments, number pages consecutively

Budget Action Form

CLERK’S USE ONLY:
Res. No.  Vote - Ayes: 5  
Ord. No.  Noes: Absent: 

Approved
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By:  
Deputy

COUNTY ADMINISTRATIVE OFFICER:  
Requested Action Recommended  
No Opinion  
Comments:

CAO:  

Revised Dec. 2002
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**TRANSFER BETWEEN FUNDS**

|      |          |           |                        |          |          |

**TOTALS** $2,000 $2,000

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

**JUSTIFICATION:**

Because of the advanced age of the computer system and printer used by the Personnel/Risk Management Tech, replacements are needed.

**DEPT HEAD SIGNATURE**

**DATE:** May 2, 2003

**APPROVED BY RES NO.** 03-170 **CLERK**

**DATE** 5-20-03

**PERSONNEL**

**AUDITOR'S USE ONLY**

Budget Revision Form Revised 11/95