DEPARTMENT: Fire Protection  

BY: Blaine Shultz, Fire Chief  
PHONE: 209-966-4330

RECOMMENDED ACTION AND JUSTIFICATION:
The Governors Office of Emergency Services administers the federal disaster planning funds and in order to expedite emergency planning, hazard assessments and Emergency Plan development along with community emergency training, the Emergency Plan Update grants is available. The amount of funding is based on a per capita amount and is dedicated to Mariposa County in the amount of $10,689 for FY2002-2003 and $58,898 for FY2003-2004. This grant does not require a match.

The department requests approval of a budget action for $10,689 in unanticipated revenue and appropriation of $4179 in extra help (542.02-01), $300 in office supplies (542.04-17), $5160 in volunteer firefighters (542.04-39, and $1050 in county vehicle expense (542.04-50).

The department proposes to utilize extra help to support the clerical/office functions and to use qualified County firefighters to complete the hazard assessment in each of the communities within the County. The Community Emergency Response component is proposed to be contracted to a consultant of a personal services contract.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board approved application for this Office of Emergency Services grant on January 28, 2003 as these funds supplement general fund appropriations for emergency planning.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

<table>
<thead>
<tr>
<th>Financial Impact?</th>
<th>(x) Yes</th>
<th>(x) No</th>
<th>Current FY Cost: $</th>
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<tbody>
<tr>
<td>Budgeted in Current FY?</td>
<td>(x) Yes</td>
<td>(x) No</td>
<td>( ) Partially Funded</td>
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<td>Amount in Budget</td>
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<td>Additional Funding Needed</td>
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<td>Source</td>
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<td>Internal Transfer</td>
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<tr>
<td>Unanticipated Revenue</td>
<td>xx</td>
<td>4/5's vote</td>
<td></td>
</tr>
<tr>
<td>Transfer Between Funds</td>
<td>xx</td>
<td>4/5's vote</td>
<td></td>
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<tr>
<td>Contingency</td>
<td>xx</td>
<td>4/5's vote</td>
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<tr>
<td>( ) General</td>
<td>( ) Other</td>
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CLERK'S USE ONLY:
Res. No.: S3-58  
Ord. No. ______  
Vote – Ayes: 5  
Noes: ______  
Absent: ______  
Approved: ______  
( ) Minute Order Attached  
( ) No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:
______ Requested Action Recommended  
______ No Opinion  
Comments:
________________________________________________________________________________

The foregoing instrument is a correct copy of the original on file in this office.
Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California
By: ______
Deputy

CAO: ______

Revised Dec. 2002
February 13, 2003

Blaine Shultz
Fire Chief
Mariposa County
P.O Box 162
Mariposa, CA 95338

Dear Mr. Shultz:

SUBJECT: NOTIFICATION OF APPLICATION APPROVAL
FEDERAL EMERGENCY MANAGEMENT AGENCY
FEMA 02 Supplemental - Emergency Operations Planning
2003-313, OES #043-00000

The Governor's Office of Emergency Services has approved your grant application in the amount of $69,587.00. A copy of your approved application is enclosed for your records. The award period for this grant can be found on the enclosed application.

In order to receive payment, Grant Assurances and Governing Body Resolution Forms must be on file with our office. Payment must be requested using a FEMA Supplemental Reimbursement Request form; a copy is enclosed.

As a requirement of this program, a special fund for the deposit of the state warrant must be established upon receipt. Under no circumstances are expenditures to be made for any damages other than those approved in this application. This grant is subject to all policies and provisions of the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs or approved amounts, or those found owed as a result of an audit or final inspection, must be refunded to the State within 30 days upon receipt of an invoice from the Governor's Office of Emergency Services.

Quarterly Reports must be prepared and submitted to OES for the duration of the grant period or until all planning activities are completed and the grant is formally closed. The reports must include the status of all activities. Quarterly report template, with instructions, will be distributed under separate cover prior to the deadline for the first report. Failure to submit quarterly reports could result in grant reduction, termination or suspension.

For further assistance, please contact the Grant Management Section at (916) 845-8110.

GRANT PAYMENTS UNIT

Enclosure

c: Applicant's File

Application for Assistance - Mariposa County

P.O. Box 162 Mariposa, Mariposa, CA 95338
Authorized Agent Mailing Address
City / State / Zip Code

$ 69,587
Maximum Amount Authorized per Appendix A
$ 69,587
Amount Requested per Budget Detail Worksheet

Contact Information:
Blaine Shultz
Name
Fire Chief
Title
209-966-4330
Area Code / Office Telephone
209-966-0252
Area Code / Office Fax
mpsafire@yosemite.net
E-Mail Address

Application Checklist – The following items must be included with this grant application package:

___ Narrative
___ Budget Detail Worksheet
Immediate Needs Funding (if needed)
Grant Assurances (if needed)
Governing Body Resolution (if needed)

Certification and Signature of Authorized Agent

I hereby certify that the attached application represents the Operational Area consensus on emergency planning needs to improve the Operational Area's capabilities to respond to Terrorism incidents.

Signature of Authorized Agent

Blaine Shultz
Printed Name

Fire Chief

Title

Date

For OES Use ONLY
Application Reviewed/Grant Award Approved: 2/7/03
OES ID # 043-00000 Catalog of Federal Domestic Assistance #83.562 Award # EMF-2003-GR-0313

RECEIVED
FEB 10 2003
GRANT PAYMENTS UNIT
92413

JAN 31 2003
OFFICE OF EMERGENCY SERVICES
## BUDGET ACTION FORM

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<th>FUND</th>
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### TRANSFER BETWEEN FUNDS

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<th>TRANSFER BETWEEN FUNDS</th>
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### TOTALS

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<th>TOTALS</th>
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### ACTION REQUESTED:

[ X ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any fund of the budget, or appropriating Reserve for Contingencies.

[ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

### JUSTIFICATION:

Appropriation of unanticipated revenue from the Emergency Planning Grant.

### DEPT HEAD SIGNATURE: [Signature]
DATE: 2/21/03

### APPROVED BY RES NO [Signature] CLERK
DATE: 3/4/03

### AUDITORS USE ONLY

BA#