DEPARTMENT: Fire Protection

RECOMMENDED ACTION AND JUSTIFICATION:

Authorize the Chairman of the Board to sign a personal services contract with Captain Larry Muenster, CDF Retired, to teach a wildfire operations and safety course of instruction. The class is 67 hours in length and conforms to the CDF basic firefighter requirements. Intent of the course is to ensure that firefighters have access to comprehensive instruction in wildfire fighting. This course is sponsored by the Fire Department and Mariposa County High School with the intent of providing training with the potential of attaining job skills.

Approve Budget Action to move funds within the Department budget to support this opportunity.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has approved and supported training contracts in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Forgo this opportunity to provide important training to our firefighting personnel as well as the fire technology students at the Mariposa County High School.

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Financial Impact? Yes (X) No Current FY Cost: $2,600
Budgeted In Current FY? (X) Yes ( ) No ( ) Partially Funded
Amount in Budget: $2,600
Additional Funding Needed: $2,600
Source: Internal Transfer X
Unanticipated Revenue ______ 4/5's vote
Transfer Between Funds ______ 4/5's vote
Contingency ______ 4/5's vote
( ) General ( ) Other

List Attachments, number pages consecutively

Personal Services Contract [1-8]
Budget Action [9]
Executive Summary [10]

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CLERK’S USE ONLY:
Res. No.: 25 Ord. No. _____
Vote – Ayes: _____ Noes: _____
Absent: _____
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: __________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
____ Requested Action Recommended
____ No Opinion
Comments:

CAO: ______

Revised Dec. 2002
COUNTY of MARIPOSA
P.O. Box 784, Mariposa, CA 95338 (209) 966-3222
BOB PICKARD, CHAIR     DISTRICT V
GARRY R. PARKER, VICE-CHAIR  DISTRICT IV
LEE STETSON         DISTRICT I
DOUG BALMAIN         DISTRICT II
JANET BIBBY         DISTRICT III

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: BLAINE SHULTZ, Fire Chief
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: PERSONAL SERVICES AGREEMENT WITH LARRY MUENSTER
Resolution No. 03-75

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on March 18, 2003

ACTION AND VOTE:

Approval of Consent Agenda (See End of Minutes)

BOARD ACTION: Supervisor Bibby pulled item 2 for discussion relative to the term of the contract. Jeff Green, County Counsel, suggested that the term could be changed to expire no later than the end of this fiscal year. (M)Stetson, (S)Bibby, all items were approved, and the expiration term of the contract with Larry Muenster in item 2 was changed to June 30, 2003/Ayes: Stetson, Bibby, Pickard; Excused: Balmain, Parker.

CA-2 Approve of Budget Action Transferring Funds in the Fire Department Budget to Fund a Personal Services Contract to Teach a 67-hour Wildfire Operations and Safety Course, and Authorize the Chair to Sign the Personal Services Contract with Larry Muenster ($2,800) (Fire); Res. 03-75, with the expiration term of the contract changed to June 30, 2003.

cc: Ken Hawkins, Auditor
    Jeff Green, County Counsel
    Mary Hodson, Administrative Analyst
    File
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ACTION REQUESTED: (CHECK ALL THAT APPLY)

[X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any fund of the budget, or appropriating Reserve for Contingencies.

[ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION:
Transfer of funds from small tools to training to take advantage of the wildfire training program

DEPT HEAD SIGNATURE: [Signature] DATE: 2-28-03

APPROVED BY RES NO. 93-25 CLERK [Signature] DATE: 3-18-03

AUDITORS USE ONLY
BA#