DEPARTMENT: PLANNING

RECOMMENDED ACTION AND JUSTIFICATION:

See attached memo.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? ( ) Yes ( ) No Current FY Cost: $  
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded  
Amount in Budget: $1,094  
Additional Funding Needed: $0

Source:
Internal Transfer __________ X __________
Unanticipated Revenue ________ 4/5’s vote
Transfer Between Funds ________ 4/5’s vote
Contingency ________ 4/5’s vote
( ) General ( ) Other

CLERK’S USE ONLY:
Res. No.: 5555  Ord. No.: 5555  
Vote - Ayes: 5  Noes: 0  Absent: 0

Approved __________

( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: __________________________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: __________________________
Deputy

 COUNTY ADMINISTRATIVE OFFICER: 
/ /  Requested Action Recommended
No Opinion
Comments:

CAO: __________________________

Revised Dec. 2002
MEMORANDUM

Date: March 25, 2003
To: Board of Supervisors
From: Eric Jay Toll, Director
Topic: Budget adjustment for webpage services

As Board members know, Mariposa Planning has a rather large webpage. Recently, we had some major problems on the internet site and needed to bring in computer program consultant to fix the technical problems.

I erroneously wanted to use “Maintenance of Equipment” funds to cover this cost, but the Auditor explains that this is a professional service. This transfer of existing funds moves the cost of the programmers services from Maintenance of Equipment to Professional Services.
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>001</td>
<td>0249</td>
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<td>Maintenance of Equipment</td>
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<td>0249</td>
<td>575-0418</td>
<td>Professional Services</td>
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<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
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</table>

**TOTALS**  
$1,094        $1,094

## TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>DEBIT</th>
<th>CREDIT</th>
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<tbody>
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</tbody>
</table>

**TOTALS**

**ACTION REQUESTED:** (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

- **X** Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION**

Transfer of funds to Professional services to pay for technical problems fixed on the web site that were beyond staff capabilities due to public access complaints.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.** 03-25  
**CLERK**  
**DATE** 3-25-03  
**AUDITOR'S USE ONLY**  
**BA #**

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*Stonecutter transfer.xls*