MARIPOSA COUNTY
DEPARTMENT OF HUMAN SERVICES
BY: Cheryle Rutherford-Kelly
PHONE: 966-2442

RECOMMENDED ACTION AND JUSTIFICATION: POLICY ITEM: YES ( ) NO (X)

Transfer $2,000 within the Mental Health budget to cover costs of advertising for vacant positions within the department.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

SEE ATTACHED

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

******************************************************************************
COSTS: ( ) Not Applicable
A. Budgeted CURRENT FY$___________
B. Total anticipated costs $___________
C. Required add’l funding $___________
D. Internal transfers $___________
   SOURCE: ( ) 4/5’s vote required
   A. Unanticipated revenues $___________
   B. Reserve for Contingencies $___________
   C. Source description: ____________________________
Balance in Reserve for Contingencies, if approved: $___________
******************************************************************************

CLERK’S USE ONLY: ____________________________
Resolution No.: 03-9
Ordinance No.: ____________________________
Vote: Ayes:______ Noes:__________
   Absent:______ Abstain:______
   Approved ( ) Denied ( )
   Minute Order attached.
   ( ) No Action Necessary.

This item on Agenda as:
   Recommended ( ) Returned for further action
   Not recommended ( ) Submitted w/ comment
   Policy determination

Comment: ____________________________
______________________________

MARGIE WILLIAMS
Clerk of the Board,
County of Mariposa,
State of California

BY: ____________________________
Deputy

A.O. Initials: ____________________________

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# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>0402-622</td>
<td>04-41</td>
<td>Professional Services</td>
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<td>001</td>
<td>0402-622</td>
<td>04-29</td>
<td>Publications</td>
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<tr>
<th>TRANSFER BETWEEN FUNDS</th>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

**TOTALS**  2,000  2,000

**ACTION REQUESTED:** (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Transfer needed to cover costs of advertising for vacant positions within the Dept.

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**DEPT HEAD SIGNATURE**

**DATE** 12-7-02

**APPROVED BY RES NO.** 03-9

**CLERK**

**DATE** 1-14-03

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**DEPARTMENT**

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000