DEPARTMENT: Child Support Services  
BY: Marita Green  
PHONE: 966-3400

RECOMMENDED ACTION AND JUSTIFICATION:
(A) Approve a resolution increasing the allocation of one Child Support Specialist II from Permanent Part Time (80%) to full time effective February 1, 2003. Currently there are three Child Support Specialist II positions allocated to Child Support Services, one full time and two permanent part time (80%). In anticipation of filling the vacancy caused by the appointment of one 80% Specialist II to Director and the increased caseload tasks necessary to meet Federal and State Performance Measure expectations, an increase in the allocation is recommended.
(B) Authorize the Department of Child Support Services to over-hire for the Child Support Specialist position effective February 1, 2003 through February 28, 2003. This will allow adequate training time to ensure continuation of activities associated with maintaining a caseload and administration of the Child Support Program.
(C) Approve budget action transferring funds within the Child Support Services Budget Unit in the amount of $1,400. The State allocation of funds for the Child Support Program is adequate to cover the increase in salaries.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The board has previously made changes in allocation of positions and recently authorized the Department of Child Support Services to over-hire for training purposes, Res. No. 02-415.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
1. Approve  
2. Provide alternative direction

Financial Impact? ( ) Yes ( ) No  Current FY Cost: $  
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded Amount in Budget: $  
Additional Funding Needed: $  
Source:
Internal Transfer $1,400  
Unanticipated Revenue  
Transfer Between Funds  
Contingency  
( ) General ( ) Other

CLERK’S USE ONLY:
Res. No.: 53-24  Ord. No. _____  
Vote – Ayes: 5  Noes: _____  
Absent: _____  
Approved ( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:  
Attest: MARGIE WILLIAMS, Clerk of the Board County of Mariposa, State of California  
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended  
( ) No Opinion
Comments:  

CAO:  
Revised Dec. 2002
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0207</td>
<td>515-0113</td>
<td>Child Support Attorney</td>
<td></td>
<td></td>
<td>1,400</td>
</tr>
<tr>
<td>001</td>
<td>0207</td>
<td>515-0159</td>
<td>Child Support Specialist</td>
<td></td>
<td>1,400</td>
<td></td>
</tr>
</tbody>
</table>

**0001 0104 414-1090 GENERAL CONTINGENCY**

<table>
<thead>
<tr>
<th></th>
<th>TOTAL</th>
<th>1,400</th>
<th>1,400</th>
</tr>
</thead>
</table>

**TRANSFER BETWEEN FUNDS**

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
</table>

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
</table>

**TOTALS**

<table>
<thead>
<tr>
<th></th>
<th>1,400</th>
<th>1,400</th>
</tr>
</thead>
</table>

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required) -- Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

( x ) Transfer by Board of Supervisors (3/5ths Vote Required) -- Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:**
Transfer funds from one salary line item to another so that salary of over-filled position will be paid correctly.

**DEPT. HEAD SIGNATURE**

[Signature]

**DATE**

1/1/03

**APPROVED BY RES. NO.**

03-24

**CLERK**

[Signature]

**DATE**

1-21-03

**AUDITOR’S USE ONLY**

BA #