RESOLUTION - ACTION REQUESTED 2014-382

MEETING: August 5, 2014

TO: The Board of Supervisors

FROM: Cathi Boze, Agricultural Commissioner/Sealer

RE: Approve Nursery Inspection Cooperative Agreement FY14/15

RECOMMENDATION AND JUSTIFICATION:
Approve Nursery Inspection Cooperative Agreement No. 14-0322-SA for Fiscal Year 2014/2015 with the California Department of Food and Agriculture (CDFA), and Authorize the Board of Supervisors Chair to Sign the Agreement.

This cooperative agreement provides State subvention funds for work performed in Mariposa County in nursery inspection and licensing. There is no change in the cooperative agreement or subvention amount from previous cooperative agreements. The total available Fiscal Year 2014/2015 subvention amount for this nursery inspection cooperative agreement is $500.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Last year’s cooperative agreement was approved by Resolution No. 13-294.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
No funds will be received for work performed in this program.

FINANCIAL IMPACT:
The subvention amount for this cooperative agreement for nursery inspection with CDFA is included in the Fiscal Year 2014/2015 budget.

ATTACHMENTS:
2014-15 Nursery Agreement 14-0322-SA (PDF)

CAO RECOMMENDATION
Requested Action Recommended

[Signature]
Rick Benson, County Administrator
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: John Carrier, District V Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier
1. This Agreement is entered into between the State Agency and the Recipient named below:

STATE AGENCY'S NAME
DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

RECIPIENT'S NAME
COUNTY OF MARIPOSA

2. The term of this Agreement is: July 1, 2014 through June 30, 2015

3. The maximum amount of this Agreement is: $500.00
   Five Hundred Dollars and Zero Cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement:

   Exhibit A:
   - Recipient and Project Information
   - Scope of Work

   Exhibit B:
   - Budget & Payment Provisions
   - Budget

   Exhibit C – General Terms and Conditions

Name of Project: Nursery Inspection Program

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME (County's Name)
COUNTY OF MARIPOSA

BY (Authorized Signature)  

DATE SIGNED (Do not type)  8/5/14

PRINTED NAME AND TITLE OF PERSON SIGNING

KEVIN CANN, Board Chair

ADDRESS
5009 Fairgrounds Road, Mariposa, CA 95338

STATE OF CALIFORNIA

AGENCY NAME
DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY (Authorized Signature)  

DATE SIGNED (Do not type)  8/14/14

PRINTED NAME AND TITLE OF PERSON SIGNING
CRYSTAL MYERS, MANAGER - FEDERAL FUNDS MANAGEMENT OFFICE

ADDRESS
1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

APPROVED AS TO FORM:

STEVEN W. DAHLEM
COUNTY COUNSEL

RECEIVED AUG 14 2014
EXHIBIT A
RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:

   The County shall inspect all nursery stock at all producer/wholesale nursery locations within the County and enforce all laws and regulations pertaining to nursery stock.

2. The Managers for this Agreement are:

<table>
<thead>
<tr>
<th>FOR CDFA:</th>
<th>FOR RECIPIENT:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Phuong Lao</td>
<td>Name: Cathi Boze</td>
</tr>
<tr>
<td>Section/Unit: PHPPS/PEST EXCLUSION</td>
<td>Section/Unit: COUNTY OF MARIPosa</td>
</tr>
<tr>
<td>Address: 1220 N Street, Room 344</td>
<td>Address: 5009 Fairgrounds Road</td>
</tr>
<tr>
<td>City/State/Zip: Sacramento, CA 95814</td>
<td>City/State/Zip: Mariposa, CA 95338</td>
</tr>
<tr>
<td>Phone: 916-654-0435</td>
<td>Phone: 209-966-2075</td>
</tr>
<tr>
<td>Email Address: <a href="mailto:phuong.leo@cdfa.ca.gov">phuong.leo@cdfa.ca.gov</a></td>
<td>Email Address: <a href="mailto:cboze@mariposacounty.org">cboze@mariposacounty.org</a></td>
</tr>
</tbody>
</table>

3. For a detailed description of work to be performed and duties, see Scope of Work.
Recipient agrees to provide to the California Department of Food and Agriculture (CDFA) all equipment and labor necessary to perform inspection and enforcement activities. The activities under this Agreement shall be completed within the timeframe outlined. Recipient shall inspect all nursery stock at all producer/wholesale nursery locations within the County. (Specifically not included is nursery stock in the first year of a two-year production cycle, plant materials in parent stock or propagative stock beds or blocks that are not to be inspected and nursery stock that is entered in one of the State's registration or certification programs and is inspected by State staff). Recipient to enforce all laws and regulations pertaining to nursery stock, including licensing requirements, in accordance with the Memorandum of Understanding between CDFA and the California Agricultural Commissioners and Sealers Association entitled "State-County Nursery Inspection Program". Recipient shall respond to complaints against nursery establishments.
To: Phuong Lao  
California Department of Food and Agriculture  
Pest Exclusion Branch  
1220 N Street, Room 344  
Sacramento, CA 95814

County of ________________  
Cooperative Agreement Number 01-2345  
Fiscal Year 14/15  
Invoice for ________________ Quarter  
Invoice Number ________________

Sample Invoice  
Must be accompanied by Report 7  
Supplement Page

<table>
<thead>
<tr>
<th>Invoice Detail</th>
<th>Amount</th>
<th>Reimbursement Rate</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type 1 Acres =</td>
<td>100 X</td>
<td>14.65 =</td>
<td>$1,465.00</td>
</tr>
<tr>
<td>Type 2 and 4 Acres =</td>
<td>100 (1/4 = 25) X</td>
<td>14.65 =</td>
<td>$366.25</td>
</tr>
<tr>
<td>Nursery License/Renewal</td>
<td>3 X</td>
<td>$75.00 each license =</td>
<td>$225.00</td>
</tr>
<tr>
<td>Invoice Total</td>
<td></td>
<td></td>
<td>$2,071.25</td>
</tr>
</tbody>
</table>

Please remit payment to  
County of ________________
Address line 1
Address Line 2
Address line 3

Signature Block

(Original Signature)  
(Title)
# NURSERY INSPECTION REPORT

## A. NURSERY INSPECTIONS

<table>
<thead>
<tr>
<th>Type</th>
<th>Number of Locations Inspected</th>
<th>Total Acres Inspected</th>
<th>Number of Non-Compliances</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Production / Wholesale *</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reinspection for Noncompliance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Retail</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Wholesale</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nematode Certification</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other - Special Survey</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL HOURS SECTION A**

## B. LICENSING ACTIVITIES

<table>
<thead>
<tr>
<th>Type</th>
<th>New Licenses</th>
<th>Renewals</th>
<th>Number Issued</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Nurseries Licensed *</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fee Exempt Licenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Issued temporary license to retailer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL HOURS SECTION B**

## C. ENFORCEMENT ACTIONS (Office, Administrative, Court Hearings)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Type</th>
<th>Number</th>
<th>Hours</th>
</tr>
</thead>
</table>

**TOTAL HOURS SECTION C**

## D. PROGRAM SUPPORT ACTIVITIES (Planning, Training, Administration, etc.)

<table>
<thead>
<tr>
<th>Activity</th>
<th></th>
</tr>
</thead>
</table>

**TOTAL HOURS SECTION D**

## E. COMMENTS

---

* SEE SUPPLEMENTAL SHEET(S) FOR DETAILED LISTING OF ACTIVITIES.
STATE OF CALIFORNIA
DEPARTMENT OF FOOD AND AGRICULTURE
PLANT HEALTH AND PEST PREVENTION SERVICES
64-057, Supplemental Sheet 1 (Rev. 09/02)

REPORT NUMBER 7
(Supplemental Sheet 1)

SAMPLE BILLING

THIS SUPPLEMENTAL SHEET TO REPORT 7 SHALL BE USED FOR NURSERY INSPECTION REIMBURSEMENT BILLING BY THE COUNTIES

<table>
<thead>
<tr>
<th>COUNTY:</th>
<th>AGREEMENT NUMBER:</th>
<th>MONTH/YEAR:</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Name</td>
<td>######</td>
<td>Month/Yr</td>
</tr>
</tbody>
</table>

PRODUCTION/WHOLESALE INSPECTIONS

<table>
<thead>
<tr>
<th>NAME OF NURSERY</th>
<th>LICENSE NUMBER</th>
<th>DATE(S) INSPECTED</th>
<th>NO. OF ACRES</th>
<th>TYPE 1</th>
<th>TYPE 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Generic Nursery</td>
<td>A1234</td>
<td>6/2/2010</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A Different Nursery</td>
<td>B1234</td>
<td>6/23/2010</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A Type 2 Nursery</td>
<td>C1234</td>
<td>6/29/2010</td>
<td>100</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NUMBER OF LOCATIONS INSPECTED: TOTAL ACRES:

<table>
<thead>
<tr>
<th>NAME OF NURSERY LICENSED (Use firm name)</th>
<th>NEW (LICENSE NUMBER)</th>
<th>RENEWAL (LICENSE NUMBER)</th>
</tr>
</thead>
<tbody>
<tr>
<td>I Grow Stuff Nursery</td>
<td>c6789</td>
<td></td>
</tr>
<tr>
<td>Roam Depot</td>
<td>b4567</td>
<td>a9876</td>
</tr>
<tr>
<td>Orchard Supply</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SIGNATURE: TITLE: DATE:

* Type 1 = Nursery production acreage consisting of nursery stock for farm and landscape planting, ornamentals in containers, and potted plants. Reimbursement rate is the number of acres inspected multiplied by the hourly rate as stated in the contract.

* Type 2 = Turf, cut flowers, and cut greens. Reimbursement rate is the number of acres inspected divided by four and multiplied by the hourly rate as stated in the contract.
<table>
<thead>
<tr>
<th>NAME OF NURSERY</th>
<th>LICENSE NUMBER</th>
<th>DATE(S) INSPECTED</th>
<th>NO. OF ACRES</th>
<th>TYPE 1*</th>
<th>TYPE 2*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NUMBER OF LOCATIONS INSPECTED:**  

**TOTAL ACRES:** 0.00 0.00

* Type 1 = Nursery production acreage consisting of nursery stock for farm and landscape planting, ornamentals in containers, and potted plants. Reimbursement rate is the number of acres inspected multiplied by the hourly rate as stated in the contract.

* Type 2 = Turf, cut flowers, and cut greens. Reimbursement rate is the number of acres inspected divided by four and multiplied by the hourly rate as stated in the contract.
INSTRUCTIONS FOR REPORT NUMBER 7 (Form 64-057)

Nursery Inspection Report - Submit Monthly

Include time spent on activities related to enforcement of State Nursery Laws and Regulations. Do not report time spent on inspections of nursery stock shipments in transit or at destination, or inspections conducted to certify for export. These are quarantine activities.

Section A. Nursery Inspections
Report in this section the number of regulatory inspections and the total time spent for such inspections. Regulatory inspections include inspecting nurseries for pest cleanliness, labeling, and grades and standards. Several partial inspections may be required to complete a required inspection at a given location. Such inspections should be counted as one inspection at a given location. Time spent by county personnel in nurseries for collecting, preparing and submitting pest specimens and/or plant samples for identification by the CDFA Diagnostics Lab (Activity code 70 in Form 65-020, Pest and Damage Record), and for providing information on pest control operations for pest cleanliness may be included for determining the hours for a given location. Details of the nursery, such as name of nursery, license number, acreage used for production, storage and sale of nursery stock, type of nursery stock, etc., must be entered on the supplemental sheet for report number 7.

The time spent on follow-up inspections of nurseries to determine compliance with pest cleanliness requirements, complaints, spot checks, reconditioning nursery stock, and release or disposition of lots placed on hold for noncompliance, etc., must be indicated under ‘reinspection for noncompliance.’

Nursery inspection for nematode certification at a given location, such as for supervision of soil fumigation, sampling for nematodes, etc., must be reported on a different form (Form 64-054, NURSERY STOCK NEMATODE CERTIFICATION). However, the total time spent on nursery inspections for nematode certification during the month must be included in the last column of Report 7 and in the total hours for section A.

Section B. Licensing Activities
Report in this section the time spent by county personnel in nurseries for initial inspection of new applicants for a License to Sell Nursery Stock, or for verifying a License to Sell Nursery Stock. Indicate the number of nurseries licensed under the column ‘new’ or ‘renewals’ as appropriate, and the time spent on such activity in the last column (hours). Name(s) of nursery must be entered on the supplemental sheet for report number 7.

Section C. Enforcement Actions
Report in this section the time spent by county personnel on enforcement actions, such as administrative hearings, court hearings, and disciplinary actions related to nursery laws.

Section D. Program Support Activities
Report in this section the time spent by county personnel on program support activities such as planning, training, administration, etc., that are essential for enforcement of nursery laws and regulations.

Section E. Comments
Use this section to report any additional information regarding regulatory nursery inspections and/or related activities, which is pertinent but not reported in the sections above.
EXHIBIT B

BUDGET AND PAYMENT PROVISIONS

1. Invoicing and Payment
   A. For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Recipient for actual allowable expenditures incurred in accordance with this Agreement and stated herein, which is attached hereto and made a part of this Agreement.

   Original invoices must include the Agreement Number, dates-of-service, type of work performed, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.

   B. Unless stated in Exhibit A, Scope of Work, monthly invoices must be submitted within thirty (30) days after the end of each month in which work under this Agreement was performed to the CDFA Agreement Manager.

   C. A final invoice will be submitted for payment no more than thirty (30) days following the expiration date of this Agreement, unless an alternate deadline is agreed to by the CDFA Agreement Manager. The invoice must be clearly marked “Final Invoice” thus indicating that all payment obligations of the State under this Agreement have ceased and that no further payments are due or outstanding.

2. Budget Contingency Clause
   If funding for any fiscal year is reduced or deleted for purposes of this program, the State will have the option to either cancel this Agreement with no liability occurring to the State, or offer to amend the Agreement to reflect the reduced amount.

3. Prompt Payment Clause
   Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 – The California Prompt Payment Act.

4. Allowable Line Item Shifts
   The Recipient must obtain written approval from the CDFA Agreement Manager for any line-item shifts.

5. Allowable Expenses/Fiscal Documentation
   A. The Recipient will comply with all applicable State regulations.

   B. The Recipient will maintain adequate documentation for expenditures subject to this Agreement to permit the determination of the allowability of expenditures reimbursed by the State under this Agreement. If CDFA cannot determine expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to generally accepted accounting principles, the CDFA may disallow the expenditure.

   C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in Title 2, California Code of Regulations, Sections 599.619 and 599.630.

   D. If international travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, Department of State Standardized Regulations. All international travel must comply with the “Fly America Act” U.S.C. Title 49 § 40118, government-financed air transportation.

   E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

6. Budget
   For a detailed budget for all work to be performed under the Scope of Work, see attached Budget.
The amount payable under this agreement shall not exceed $500.00.

Recipient shall be paid a current hourly staff rate, not to exceed $35.00 per hour, for nursery investigative work, provided such investigative work is approved in advance by the CDFA Nursery Services Program. In addition, Recipient shall also be paid $75.00 not covered under this agreement for each new license secured and verified by inspection by the Recipient and $75.00 for each renewed forfeited (delinquent) license secured by the Recipient.

Payment shall be made at the end of the agreement period upon submission and approval of an itemized invoice and report 7 Supplement Forms (see attached sample invoice). Recipient shall submit an itemized invoice in arrears, referencing the Cooperative Agreement Number and sent to:

California Department of Food and Agriculture
Pest Exclusion Branch
Nursery, Seed, and Cotton Program
Attention: Phuong Lao
1220 N Street, Room 344
Sacramento, California 95814
EXHIBIT C

GENERAL TERMS AND CONDITIONS

1. Approval
   This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for work performed prior to the commencement date or completed after the termination date of this Agreement.

2. Assignment
   This Agreement is not assignable by the Recipient, either in whole or in part, without the consent of the CDFA, in the form of a form of writing.

3. Indemnification
   The Recipient agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Recipient in the performance of this Agreement.

4. Disputes
   The Recipient will continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient will file a "Notice of Dispute" with the CDFA within ten (10) days of discovery of the problem. The Notice of Dispute will contain the Agreement number. Within ten (10) days of receipt of the Notice of Dispute, the Agency Secretary, or Designee, will meet with the Recipient, CDFA Program Management, and Federal Funds Management for the purpose of resolving the dispute. The decision of the Agency Secretary or Designee will be final. In the event of a dispute, the language contained within this Agreement will prevail.

5. Potential Contractors
   The Recipient must obtain prior approval from the CDFA Agreement Manager before hiring contractors, consultants or both. Recipient must follow their organization's written procurement policy and in the absence of a written policy, the organization must conduct a competitive bid process. All contractors must have the proper licenses/certificates required in their respective disciplines.

If the Recipient contracts for a portion of the work required by this Agreement, nothing contained in this Agreement or otherwise, will create any contractual relation between the State and any contractors, and no contract will relieve the Recipient of their responsibilities and obligations hereunder. The Recipient agrees to be as fully responsible to the State for the acts and omissions of its contractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Recipient. The Recipient's obligation to pay its contractors is an independent obligation from the State's obligation to make payments to the Recipient. As a result, the State will have no obligation to pay or to enforce the payment of any moneys to any contractor.

6. Independent Recipient/Contractor
   The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, will act in an independent capacity and not as officers or employees or agents of the State.

7. Non-Discrimination Clause
   During the performance of this Agreement, Recipient and its contractors will not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, sexual orientation, race, color, ancestry, religious creed, national origin, physical disability, mental disability, medical condition, age, marital status, and denial of family care leave.

The Recipients and contractors will ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Recipient and contractors will comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Recipient and its contractors will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement.

The Recipient will include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.
8. **Governing Law**
   This Agreement is governed by and will be interpreted in accordance with all applicable State laws.

9. **Unenforceable Provision**
   In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and will not be affected thereby.

10. **Excise Tax**
    The State of California is exempt from Federal excise taxes and no payment will be made for any taxes levied on employees' wages. The State will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

11. **Right to Terminate**
    CDFA reserves the right to terminate this Agreement subject to thirty (30) days written notice to the Recipient. The Recipient may submit a written request to terminate this Agreement only if CDFA substantially fails to perform its responsibilities as provided herein. However, the Agreement can be immediately terminated for cause.

12. **Termination for Cause**
    The State may terminate this Agreement and be relieved of any payments should the Recipient fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed necessary by the State. All costs to the State will be deducted from any sum due the Recipient under this Agreement and the balance, if any, will be paid to the Recipient upon completion of the work.

13. **Reporting Requirements**
    The Recipient agrees to complete all reporting requirements listed in Exhibit A, Scope of Work.

14. **Publicity and Acknowledgement**
    The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, or other type of promotional material.

15. **Amendments**
    Changes to Exhibit A, Scope of Work, Exhibit B, Budget or the Agreement term, must be requested in writing to the CDFA Agreement Manager via letter, fax or email no later than thirty (30) days prior to the requested implementation date. CDFA Agreement Manager will respond in writing via letter, fax or email as to whether the proposed changes are accepted. Any changes to the Scope of Work, Budget, or Agreement term must be approved in writing by CDFA prior to implementation. If approved by CDFA, the agreed upon changes will be made and become part of this Agreement.