RESOLUTION - ACTION REQUESTED 2014-461

MEETING: September 9, 2014

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: First Amendment to Kim Suderman 2015 Professional Services Agreement with Human Services

RECOMMENDATION AND JUSTIFICATION:
Approve a First Amendment to the Professional Services Agreement with Sonja Kim Suderman, LCSW increasing the not to exceed amount to $20,000 and adding additional consultation areas to the Scope of Work, and authorize the Board of Supervisors Chair to sign the First Amendment.

Ms. Suderman will conduct a review of Medi-Cal Billing practices and present a final verbal and written report of this review to the Human Services Director. In addition, Ms. Suderman will provide consulting in the areas of management, program development, cost effectiveness and planning. Services shall include, but not be limited to, the following areas and services:

- Assist Management in Development of Protocols and Policies
- Program Development
- Program Review
- Maximizing Billing and Claiming Opportunities

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The existing Agreement with Sonja Kim Suderman, LCSW was signed by the County Administrative Officer on August 8, 2014.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If this Agreement is not approved, Human Services will not have the full benefit of Sonja Kim Suderman’s services.

FINANCIAL IMPACT:
The contract amount is included in the FY14/15 budget for Professional Services in the Behavioral Health budget. There is no impact to the General Fund.

ATTACHMENTS:
Kim Suderman First Amendment to PSA 2015  (PDF)
Kim Suderman 2015 Scope of Work First Amendment  (DOCX)
Kim Suderman PSA 2015  (PDF)

CAO RECOMMENDATION
REQUESTED ACTION RECOMMENDED

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: John Carrier, District V Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier
FIRST AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT

THIS FIRST AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT is made and entered into this ___ day of September, 2014, by and between the County of Mariposa, a political subdivision of the State of California, hereinafter referred to as “County”, and Sonja Kim Suderman, LCSW, hereinafter referred to as “Contractor”.

WHEREAS, the County and Contractor have heretofore entered into an Agreement dated August 8, 2014, wherein Contractor agreed to provide consulting services to the Human Services Department; and

WHEREAS, County and Contractor desire to amend said Agreement to change the maximum compensation and modify the scope of work (Exhibit A) to be provided by the Contractor;

NOW, THEREFORE, the parties hereto in consideration of the mutual covenants herein recited, hereby agree as follows:

1. Exhibit A is hereby amended to include additional areas of consultation as set forth in the First Amendment and attached hereto and made a part hereof.

2. The total not to exceed amount is hereby increased to $20,000.

3. Contractor acknowledges that all amounts for the tasks completed to date have been fully paid by County.

4. Except as herein amended, the agreement dated August 8, 2014 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed on the date first above written.
COUNTY OF MARIPOSA:

Kevin Cann, Chair
Mariposa County Board of Supervisors

CONTRACTOR:

(Signature)

Sonja Kim Suderman, LCSW
3412 Grimshaw Way
Elk Grove, CA 95758

ATTEST:

Rene LaRoche
Clerk of the Board

APPROVED AS TO FORM:

STEVEN W. DAHELM
County Counsel

ACCOUNT DATA:
Exhibit A First Amendment
Scope of Work

1. To conduct a review of Medi-Cal Billing practices and associated allegations.
2. To present a final verbal and written report of this review to the Human Services Director.
3. To provide recommendations based on the findings of the report.
4. Consulting in the areas of management, program development, cost effectiveness and planning. Services shall include, but not be limited to, the following areas and services:
   - Assist Management in Development of Protocols and Policies
   - Program Development
   - Program Review
   - Maximizing Billing and Claiming Opportunities

 Contractor will review documents provided by County, including training materials and any forms; interview direct service practitioners, clinical supervisors and managers; interview and fiscal staff who deal with Medi-Cal billing and claiming during 3-day site visit. A report will be submitted including summary findings and recommendations.

Rate

- Contractor rate: $100 per hour, not to exceed 200 hours, maximum contract is twenty thousand dollars ($20,000).
- All costs of doing business will be included in the rate listed above, with the exception of Lodging, and round trip Mileage between Elk Grove, CA and Mariposa, CA.
  - Lodging at: Best Western
  - Mileage at IRS rate posted for 2014: 56 cents ($0.56) per mile
- Additional hours may be negotiated by either party.