RESOLUTION - ACTION REQUESTED 2014-590

MEETING: November 25, 2014

TO: The Board of Supervisors

FROM: Mary Hodson, Interim CAO

RE: Increase Budget for USDA Business Training Grant

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Increasing Revenue and Appropriations in the United States Department of Agriculture (USDA) Grant Fund to Account for Unspent Grant Monies ($6,740)

The County did not use the entire allocated funds from USDA Grant #07. As a result, there is a remainder of $6,740.18 of unencumbered funds from Fiscal Year 2013/14. USDA has authorized the extension of the grant to Fiscal Year 14/15 and reimbursement for use of said funds. This funding is used to sponsor workshops that benefit our local businesses and business owners.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
All budget actions increasing revenue and appropriations must receive Board approval prior to being included in the operating budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. The remaining $6,740 would be unused and disencumbered and the County would not have the ability to use this funding for eligible projects.

FINANCIAL IMPACT:
Revenue and appropriations will be increased by $6,740 in the USDA Grant Budget.

ATTACHMENTS:
USDA Grant Budget Action (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Mary Hodson, Interim CAO  11/19/2014
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Janet Bibby, District III Supervisor
SECONDER: John Carrier, District V Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>441</td>
<td>0153-496</td>
<td>04-20</td>
<td>Workshops</td>
<td>c</td>
<td>$6,740</td>
<td></td>
</tr>
<tr>
<td>441</td>
<td>0153-306</td>
<td>72-99</td>
<td>USDA Grant 04-022</td>
<td></td>
<td></td>
<td>($6,740)</td>
</tr>
</tbody>
</table>

| TOTAL | $0     | $0      |

## TRANSFER BETWEEN FUNDS

<p>| | | |</p>
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| TOTALS    | $0      | $0      |

**ACTION REQUESTED:** (Check all that apply)
- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** Increase revenue and appropriation for FY 2014/15 to carry over unincumbered funds of $6,740.18 from FY 2013/14. USDA has authorized the extension of the grant to FY 14/15 & reimbursement for use of said funds.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.** 14-590 CLERK L. Rock

**DATE** 11-12-14 11/12/2014

**AUDITOR’S USE ONLY**

**BA #**

Budget Revision Form Revised 11/95