RESOLUTION - ACTION REQUESTED 2014-647

MEETING: December 16, 2014

TO: The Board of Supervisors

FROM: Bill Davis, Auditor

RE: Overfill of Assistant Auditor Position

RECOMMENDATION AND JUSTIFICATION:
Authorize an overfill of the Assistant Auditor position effective January 1, 2015 through January 5, 2015. The incumbent Assistant Auditor was elected by the voters to fill the Auditor's position and she will take office at noon on January 5, 2015, and as a result there will be a series of internal promotions when this occurs. For efficiency-sake, it is more practical in regards to the proration of salary and benefits to overfill the Assistant Auditor position with the promotion of the Accountant II effective January 1st instead of on January 5th; this amounts to a 2.5 work day period. By approving the overfill, this will allow the implementation of the sequential promotions of the other positions in the Auditor's office to become effective January 1st rather than January 5th.

Given the overall cost savings of these sequential promotions, the overfill will not have any negative financial impact to the General Fund. Please see the attached cost savings sheet for detailed information regarding the financial impact.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Per current policy, the Board of Supervisors must approve the overfilling of positions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The alternative is to not approve the overfill of the Assistant Auditor. The consequences will be that all of the sequential promotions will occur on January 5th, which will require payroll to prorate salary and benefits by different rates of pay for all effected positions. This will result in additional cost for payroll.

FINANCIAL IMPACT:
There is a cost savings for the overall sequential promotions of approximately $16,091. The overfill of the Assistant Auditor position will reduce the savings $802, leaving an overall savings of $15,289.

ATTACHMENTS:
Auditor Promotions Salary Savings (XLSX)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Janet Bibby, District III Supervisor
SECONDER: Lee Stetson, District I Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier