RECOMMENDED ACTION AND JUSTIFICATION:  (Policy Item: Yes___ No X.)

SEE ATTACHMENT, Page One

BACKGROUND AND HISTORY OF BOARD ACTIONS:

SEE ATTACHMENT, Page One

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

SEE ATTACHMENT, Page One

COSTS:  ( ) Not Applicable
A. Budgeted current FY $____
B. Total anticipated costs $____
C. Required additional funding $____
D. Internal Transfers $____

SOURCE:  ( ) 4/5ths Vote Required
A. Unanticipated revenues $____
B. Reserve for contingencies $____
C. Source description:_________________________________________________________________
Balance in Reserve for Contingencies, if approved: $____________

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

Page 1, Memo to Board of Supervisors
Pages 2-8, Agreement 02B-5171 (Due to the length of the agreement, only certain pages have been copied from this packet. A copy of the full document is available in the Administrative office)

CLERK'S USE ONLY:
Res. No.: 2246 Ord. No. _____
Vote - Ayes: 5 Noes: ______ Absent: _____ Abstained: _____
( ) Approved ( ) Denied
Δ Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ____________________________

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

BY: ____________________________  Deputy

ADMINISTRATIVE RECOMMENDATION:
This item on agenda as:

______ Recommended
______ Not Recommended
______ For Policy Determination
______ Submitted with Comment
______ Returned for Further Action

Comment: ____________________________

OFFICER'S
A.O. Initials: ______________________

( ) }
December 14, 2001

TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly
RE: Low Income Home Energy Assistance Program 2002 Agreement

RECOMMENDATION

It is respectfully recommended that your Board:

1. Authorize the Human Services Director to execute the Low Income Home Energy Assistance Program (LIHEAP) Agreement 02B-5171;
2. Accept an advance of $58,964 in anticipated revenue from LIHEAP Agreement 02B-5171;
3. Authorize Human Services to continue to coordinate the weatherization portion of the program with the Public Works Department; and
4. Upon approval by your CAO and County Counsel, authorize the Human Services Department to execute subsequent amendments with the State Department of Community Services and Development up to the amount negotiated by the rural counties.

BACKGROUND

The purpose of LIHEAP, under the auspices of the California Department of Community Services and Development (CSD), is to provide energy assistance and weatherization services to low-income residents. LIHEAP funds have been allocated to Mariposa County for several years and operate on a calendar year. This program has become especially critical due to the State energy crisis.

CURRENT SITUATION

Although the State has not determined local funding allocations for 2002, the Director of CSD authorized a 25% advance for the 2002 calendar year, relative to 2001 funding. As this contract runs on a calendar year, the lag time between contract closure and reissuance that typically happens during the winter months will be minimized.

FINANCIAL

We anticipated and budgeted $177,000 in Fund 335 (LIHEAP funding for FY 2001-02). At November 30, 51% of these revenues had been realized and expended. This advance of funds will not exceed current budget projections and simply allows for program continuation. There is no local share of cost for this program.

SERVICES AND COMMUNITY PARTNERS

Calaveras – Mariposa Community Action Agency
Low Income Home Energy Assistance Programs
Emergency Homeless Assistance Program
FEMA Emergency Food and Shelter Program
PG&E - Salvation Army REACH Program
Salvation Army Extension Committee
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO:    CHERYLE RUTHERFORD-KELLY, Human Services Director
FROM:  MARGIE WILLIAMS, Clerk of the Board
SUBJECT: LIHEAP Agreement
Resolution No. 02-16

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on January 15, 2002

ACTION AND VOTE:

Cheryle Rutherford-Kelly, Human Services Director;
   A) (1)Authorize the Human Services Director to Execute the Low Income Energy Assistance Program (LIHEAP) Agreement 02B-5171; (2) Accept an Advance of $58,964 in Anticipated Revenue from LIHEAP Agreement 02B-5171; (3) Authorize the Human Services Director to Continue to Coordinate the Weatherization Portion of the Program with the Public Works Department; and (4) Upon Approval of the County Administrative Officer and County Counsel, Authorize the Human Services Director to Execute Subsequent Amendments with the State Department of Community Services and Development up to the Amount Negotiated by the Rural Counties

BOARD ACTION: Cheryle Rutherford-Kelly advised that the exact amount of the advance is not known at this time, and requested that authorization be given to accept an advance up to $58,964 in anticipated revenue. (M)Pickard, (S)Reilly, Res. 02-16 was adopted as recommended, and with authorization to accept an advance up to $58,964 in anticipated revenue/Ayes: Unanimous.

cc: Jeanette Garcia, Community Action
    Ken Hawkins, Auditor
    File