MARIPOSA COUNTY AGENDA
BOARD OF SUPERVISORS ACTION FORM
DATE: January 22, 2002
Mariposa County Department of Human Services
BY: Cheryle Rutherford-Kelly

AGENDA ITEM NO.: 4/18
PHONE: 966-3609

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes _ No X)

SEE ATTACHMENT, Page One

BACKGROUND AND HISTORY OF BOARD ACTIONS:

SEE ATTACHMENT, Page One

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

SEE ATTACHMENT, Page One

COSTS: (X) Not Applicable
A. Budgeted current FY $___
B. Total anticipated costs $___
C. Required additional funding $___
D. Internal Transfers $___

SPECIAL INSTRUCTIONS: List the attachments and number the pages consecutively:

Page One, Memo to Board of Supervisors

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues $___
B. Reserve for contingencies $___
C. Source description:__________________________________________
Balance in Reserve for Contingencies, if approved: $___________

CLERK'S USE ONLY:
Res. No.: G2-26 Ord. No.:____
Vote - Ayes: ______ Noes: ______
Absent: ______ Abstained: ______
Approved ( ) Denied ( )
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
BY: __________________
Deputy

ADMINISTRATIVE OFFICER'S
RECOMMENDATION:
This item on agenda as:

_____ Recommended
_____ Not Recommended
_____ For Policy Determination
_____ Submitted with Comment
_____ Returned for Further Action

Comment:________________________

A.O. Initials: [Signature]

Action Form Revised 5/92
January 3, 2002

TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly
RE: Grant Application for a Countywide Housing Conditions Survey

RECOMMENDATION

In conjunction with the Planning Department, it is respectfully recommended that your Board:

1. Authorize the Department of Human Services (Community Action) to submit a Planning and Technical Assistance (P/TA) Community Development Block Grant (CDBG) for a Countywide Housing Conditions Survey, Housing Needs Assessment, and Development Feasibility Study;
2. Authorize the Department of Human Services (Community Action) to utilize Community Services Block Grant (CSBG) leveraging dollars which have been budgeted for such purpose to pay for the staff time necessary to prepare the grant;
3. Authorize the Planning Department to utilize already committed General Plan staff time; and
4. Authorize Planning and Human Services to utilize the expertise of Parsons Harland Bartholomew & Associates, Inc., our current General Plan contractor, to assist with the application and to make recommendations for program implementation.

BACKGROUND

The Department of Human Services has received and managed CDBG Housing Rehabilitation grants for the past ten years. Discussions have taken place in Mariposa about the feasibility of developing housing for park employees and other residents with special needs. To plan and compete for capital construction money for housing, the Agency needs to have a better understanding of what is needed and where such housing should be located. Further, part of the product that would ultimately be generated will include data and reports needed for the Housing Element update for the General Plan.

CURRENT SITUATION

The County currently receives CDBG funds for housing rehabilitation. However, this funding has been specific to Native American homeowners, and will expire March 2002. The Department has not previously applied for CDBG P/TA monies for this type of study. This project was briefly described at the Calaveras-Mariposa Community Action Board meeting on December 12, 2001. This will be Mariposa Community Action’s first effort at a collaborative leveraging project.

SERVICES AND COMMUNITY PARTNERS

Calaveras – Mariposa Community Action Agency
Low Income Home Energy Assistance Programs
Emergency Homeless Assistance Program
FEMA Emergency Food and Shelter Program
PG&E - Salvation Army REACH Program
Salvation Army Extension Committee
The information that will be provided under the scope of the technical assistance grant, should it be awarded, is required for the General Plan Housing Element 2003 Update.

FINANCIAL

The annual maximum funding available to Mariposa County for a P/TA grant is $35,000. This grant would be managed through the Department of Human Services (Community Action) in close coordination with the Planning Department. If the grant is awarded, a ten percent match will be required. In-kind staff time will qualify for this match and there will therefore be no impact on the general fund.
TO: CHERYLE RUTHERFORD-KELLY, Human Services Director
FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: Community Development Block Grant for Countywide Housing Conditions Survey, Housing Needs Assessment and Development Feasibility Study Resolution No. 02-26

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on January 22, 2002

ACTION AND VOTE:

B) (1) Authorize the Human Services Director to Submit a Planning and Technical Assistance (P/TA) Community Development Block Grant (CDBG) for a Countywide Housing Conditions Survey, Housing Needs Assessment, and Development Feasibility Study; (2) Authorize the Human Services Director to Utilize Community Services Block Grant (CSBG) Leveraging Dollars Which have been Budgeted for Such Purpose to Pay for the Staff Time Necessary to Prepare the Grant; (3) Authorize the Planning Department to Utilize the Expertise of Parsons, Harland, Bartholomew & Associates, Inc., Our Current General Plan Contractor, to Assist with the Application and to Make Recommendations for Program Implementation

BOARD ACTION: Discussion was held with Cheryle Rutherford-Kelly relative to the housing survey and coordination with Planning. Cheryle advised that she will bring the request for proposals to the Board for approval if the grant is awarded. (M)Balmain, (S)Reilly, Res. 02-26 was adopted/Ayes: Reilly, Balmain, Stewart, Parker; Excused: Pickard.

cc: Jeanette Garcia, Community Action
    Eric Toll, Planning Director
    File