MARIPOSA COUNTY
AGENDA
DATE: APR 23 2002

BOARD OF SUPERVISORS
ACTION FORM
AGENDA ITEM NO.: #5

DEPARTMENT: Election
BY: Margorie Wess
PHONE: 966-2621

RECOMMENDED ACTION AND JUSTIFICATION:
Policy item: ( ) Yes ( ) No
Transfer within budget and request for additional funds for elections budget to cover expenses already incurred for the March 2002 Primary.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
This election incurred greater expenses than anticipated due to changes made by the State, and higher expenses from Sequoia Systems who print and mail for us.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Negative action would cause non-payment of the bills that have come in since the election.

COSTS: ( ) Not Applicable
A. Budgeted Current FY..............$41,000 election
B. Total Anticipated Costs...........$57,975 expended
C. Required additional funding......$16,975 for election
D. Internal Transfer..................$8,377

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively.
1. Budget transfer request
2. Mr. Chuck Rivera from Sequoia Systems here to answer questions.

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated Revenues...........$12,500
B. Reserve for Contingencies........$5,877
C. Source Description:
Balance left in Reserve for Contingencies, if approved:
$______________________________

CLERK’S USE ONLY:
Res. No.: _______________ Ord. No.________
Vote: Ayes: _______ Noes: _______
Absent:
Abstained:
Approved ( ) Denied
( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: __________________________

ATTEST:

Margie Williams, Clerk of the Board

By: ___________________________

Deputy

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:
______ Recommended
______ Not Recommended
______ For Policy Determination
______ Returned for Further Action

Comments: ___________________________

______________________________

______________________________

______________________________

C.A.O. Initials: __________________
# BUDGET ACTION FORM

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<tr>
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TOTAL: -12,877 -12,877

## TRANSFER BETWEEN FUNDS

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<th>BETWEEN FUNDS</th>
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**TOTALS**

$0 $0

**ACTION REQUESTED:**

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** Annual software license agreement not included in budget request; postage greater than anticipated; publications greater than anticipated because of absentee notices; greater election expenses due to new State requirements.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

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<tr>
<th>92-121</th>
<th>CLERK</th>
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**ELECTIONS**

**AUDITOR’S USE ONLY**

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Budget Revision Form Revised 11/95
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: DON Z. PHILLIPS, Elections
FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: Election Expenses
Resolution No. 02-121

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on April 23, 2002

ACTION AND VOTE:

Mary Wyly, Elections Clerk, appeared on behalf of Don Z. Phillips, Elections; Approve Budget Actions Within Budget and From Contingency for Election Expenses ($12,877) (4/5th's Vote Required)

BOARD ACTION: Discussion was held with Mary Wyly relative to the request. Chuck Rivera, Sequoia Voting System, explained the additional costs for printing the books and ballots for the primary election, and he congratulated the Board for being one of the first counties in the State to update its voting system. (M)Pickard, (S)Reilly, Res. 02-121 was adopted/Ayes: Unanimous. Supervisor Pickard requested that more detailed information be provided for these types of requests in the future.

cc: Mary Hodson, Staff Analyst
    Ken Hawkins, Auditor
    File