DEPARTMENT: Child Support Services  By: Marita Green  PHONE: 966-3400

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes____ No_X_)  

It is recommended that the Board of Supervisors approve a budget action transferring a total of $3,080.00 in unused funds from Professional Services to Training and Seminars in the amount of $2,300.00, Private Vehicle Use in the amount of $150.00 and Publications in the amount of $630.00.

The transfer is necessary due to the Department of Child Support Services requesting county participation in several workshops scheduled for the month of June. Training is also being offered by the CASES Consortium for new hires that will be very beneficial for recently hired/promoted staff.

In addition, an audit of projected expenditures through the end of the fiscal year has shown a shortfall in the Publications line item due to a change in legal research access.

BACKGROUND AND HISTORY OF BOARD ACTIONS: 
The Board has previously approved adjustments to budget units.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1) Approve
2) Provide alternative direction

COSTS:  () Not Applicable
A. Budgeted current FY
B. Total anticipated costs
C. Required additional funding
D. Internal transfers

$ 3,080

SOURCE:  () 4/5ths Vote Required
A. Unanticipated revenues
B. Reserve for contingencies
C. Source description: transfer between line items
Balance in Reserve for Contingencies, if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

COUNTY ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:

--- Recommended
--- Not Recommended
--- For Policy Determination
--- Submitted with Comment
--- Returned for Further Action

Comment:

C.A.O. Initials: [Signature]

CLERK’S USE ONLY:
Res. No.:  Ordered By:  Ord. No.  
A) Vote - Ayes:  Noes:
Absents:  Abstained:  

()) Minute Order Attached  () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:
ATTEST:  MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By:  Deputy

Action Form Revised 5/92
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>515-0429</td>
<td>Publications/Legal Notices</td>
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<td>Private Vehicle Use</td>
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</table>

0001 0104 414-1090  GENERAL CONTINGENCY

**TOTAL** 3,080 3,080

**TRANSFER BETWEEN FUNDS**

**TOTALS** 0 0

### ACTION REQUESTED:
- Budget appropriation by Board of Supervisors (4/5ths Vote Required) -- Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required) -- Moving existing appropriations from one budget to another, or between categories within a budget unit

### JUSTIFICATION:
Transfer unused funds between line items to be utilized for training and publications.

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DEPT. HEAD SIGNATURE

APPROVED BY RES. NO. 02-65  CLERK

AUDITOR'S USE ONLY
BA #