RECOMMENDED ACTION AND JUSTIFICATION:

Mileage increase of $1,250.00 in line item 001-0249-579-0491 to cover additional Advisory Committee meetings and General Plan Fairs. Increase of $500.00 in line item 001-0249-579-0490 to cover additional expenses for Planning Fairs.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Increased in private vehicle mileage is due to additional Advisory Committee meetings and General Plan Fairs concerning the General Plan and Specific Plans. Increase in the additional expenses of the Planning Fair Sneak Preview.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Denial of funds will result in cancellation of Advisory Committee meetings and General Plan Fairs to review General and Specific Plans.

COSTS: ( ) Not Applicable
A. Budgeted current FY $ 
B. Total anticipated Costs $ 
C. Required additional funding $1,750 
D. Internal transfers $1,750 

COSTS: ( ) 4/5th Vote Required
A. Unanticipated revenues $ 
B. Reserve for contingencies $ 
C. Source description: 
Balance in Reserve Contingencies, If Approved: 

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
1. Budget Action form
2. 

CLERK’S USE ONLY
Res. No.: 3222 Ord. No.: 
Vote - Ayas: ________ Noes: ________ 
Absent: ________ Abstained: ________ 
Approved ________ Denied ________

The foregoing instrument is a correct copy of the original on file in this office.
Date: 

MARGIE WILLIAMS, Clerk of the Board

By: ________________________________
   Deputy

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:
Recommended ________ Not Recommended ________
For Policy Determination ________ Returned for Further Action ________

Comment: ________________________________

ATTEST: ________________________________

A.O. Initials: ________________________________

Action Form Revised 10/95
MEMORANDUM

Date: May 29, 2002

To: Board of Supervisors
    Ken Hawkins
    Mary Hodson
    Jeff Green

From: Eric Jay Toll, Director

Topic: Budget transfers into Training account

Board policy requires all transfers into the training and mileage accounts be approved by the Board of Supervisors. Mariposa Planning is requesting approval of the attached transfers to cover the cost of mileage, meals, and refreshments at the General Plan Sneak Previews. The monies were already anticipated in the Mariposa Planning General Fund budget, but the Auditor prefers they be drawn from the Training and Mileage accounts.

All funds are covered from existing sources, no transfers from outside the budget are required.

This matter is proposed for consent. If you have any questions prior to the June 9 meeting, please call me at 966-0302.
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0249</td>
<td>575-0406</td>
<td>Communications</td>
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<tr>
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<td>575-0481</td>
<td>Software</td>
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<td>579-0429</td>
<td>GP Publications/Legal Notices</td>
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<td>GP Private Vehicle Mileage</td>
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<tr>
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<td>579-0490</td>
<td>Training &amp; Seminars</td>
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<tr>
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<td>0104</td>
<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
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<td></td>
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</tr>
</tbody>
</table>

**TOTAL** $1,750  $1,750

## TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>Transfer between Funds</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
</table>

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies;

(X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories with a budget unit;

**JUSTIFICATION:** An increase in Private Vehicle Mileage is due to additional Planning Advisory Committee meetings and Planning Fairs to review the General Plan which require staff attendance.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**AUDITOR'S USE ONLY**

BA#