MARIPOSA COUNTY
DEPARTMENT OF HUMAN SERVICES
BY: Cheryle Rutherford-Kelly

RECOMMENDED ACTION AND JUSTIFICATION: POLICY ITEM: YES ( ) NO (X)

It is respectfully recommended that your Board authorize the Department of Human Services, Social Services Division, to transfer $35,000 from CalWORKs cash aid to cover anticipated year end In Home Supportive Services expenditures.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please see attached.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Don't transfer the funds. This would prevent Social Services from meeting its current year financial obligations to the IHSS program without overdrawing this budget line.

COSTS: ( ) Not Applicable
A. Budgeted CURRENT FY $305,000
B. Total anticipated costs $340,000
C. Required add'l funding $ 
D. Internal transfers $35,000
SOURCE: ( ) 4/5's vote required
A. Unanticipated revenues $ 
B. Reserve for Contingencies $ 
C. Source description: 

Balance in Reserve for Contingencies, if approved: $ 

SPECIAL INSTRUCTIONS:
List the attachments and number pages accordingly:
Page 1: Board Memo
Page 2: Intrabudget Transfer

CLERK’S USE ONLY:
Resolution No.: 02-229
Ordinance No.: 
Vote: Ayes: 4 Noes: 
Absent: 0 Abstain: 0
( ) Approved ( ) Denied
( ) Minute Order attached.
( ) No Action Necessary.
The foregoing instrument is a correct copy of the original on file in this office.
Date: 

MARGIE WILLIAMS
Clerk of the Board,
County of Mariposa,
State of California

BY: ________________
Deputy

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on Agenda as:Recommended Returned for further action
Not recommended Submitted w/ comment
Policy determination

Comment: 

A.O. Initials: [Signature]
June 14, 2002

TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly
RE: Budget Transfer - Social Services Program budget (001-0506)

Recommendation

It is respectfully recommended that your Board authorize the Department of Human Services, Social Services Division, to transfer $35,000 from CalWORKs cash aid to cover anticipated year end In Home Supportive Services expenditures.

Background/ Current Information

Our County contracts with the State’s payroll agent in Rancho Cordova for salaries owed to providers hired by elderly and disabled individuals under the In-Home Supportive Services program. Therefore, the State bills the County for payroll expenditures related to the program. These costs have increased due to the increase in minimum wages effective January 1, 2002, as well as an increase in the number of people being served.

The State has also made an effort to be more current on their billings for payroll taxes and contract costs, which increased the amount paid in the current fiscal year. We budgeted $305,000 for fiscal year 2001/02, a 15% increase over actual costs for 2000/01. We anticipate additional expenses of approximately $35,000 over the amount budgeted for fiscal year 2002 to cover the County’s obligation. Therefore, we need to move monies from one program to another.

Financial

We estimate at least $200,000 excess funding in CalWORKs, which can be used to cover the additional IHSS program expenses. All IHSS program expenditures are funded from Social Services Tax Realignment. There will be no County General Fund cost.
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0506-671</td>
<td>0501</td>
<td>CalWORKs</td>
<td></td>
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<td>$35,000</td>
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<tr>
<td>001</td>
<td>0506-671</td>
<td>0511</td>
<td>SS/IHSS Program</td>
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<td>$35,000</td>
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<tr>
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<td>0104</td>
<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
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</tr>
</tbody>
</table>

**TOTAL**: $35,000

### TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
</table>

**TOTALS**: $0

**ACTION REQUESTED**: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**: To cover unanticipated expenditures for the IHSS Program.

DEPT HEAD SIGNATURE: [Signature]  
DATE: 6/26/02

APPROVED BY RES NO: 02-202  
DEPUTY CLERK: [Signature]  
DATE: 6/26/02

AUDITOR'S USE ONLY

BA #

Budget Revision Form Revised 11/96