RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No___)

Resolution establishing the Mariposa Advisory Task Force.

The purpose of the Mariposa Advisory Task Force is to assist the Board of Supervisors in finding solutions for the issues of parking, traffic circulation, signage, historical preservation, and beautification of the historic area of downtown Mariposa.

The Mariposa Town Planning Area Specific Plan, adopted by the Board in 1992, identifies a number of community goals which necessitate an action plan to implement Specific Plan programs.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board of Supervisors adopted the Mariposa County General Plan in 1981, which established Town Planning Areas. In 1992 the Board adopted the Mariposa Town Planning Area Specific Plan, which was amended in 1993, 1996, and 1997. The Specific Plan identified issues of critical importance for which an action plan to implement Specific Plan programs is necessary.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

COSTS: ( ) Not Applicable
A. Budgeted current FY $ 
B. Total anticipated costs $ 
C. Required additional funding $ 
D. Internal transfers $ 

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues $ 
B. Reserve for contingencies $ 
C. Source description: Balance in Reserve for Contingencies, if approved: $ 

SPECIAL INSTRUCTIONS: List the attachments and number the pages consecutively: Formal Resolution (5 pgs)

CLERK'S USE ONLY:
Res. No.: 12-1505A
Vote - Ayes: 
Noes: 
Absent: 
( ) Approved ( ) Denied
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: 
ATTEST: MARGIE WILLIAMS, Clerk of the Board 
County of Mariposa, State of California 
By: Deputy 

Administrative Officer’s Recommendation:
This item on agenda as: 
Recommended 
Not Recommended 
For Policy Determination 
Submitted with Comment 
Returned for Further Action 
Comment: 

A.O. Initials: 

Action Form Revised 5/92
TO: SUPERVISOR STEWART
    SUPERVISOR PARKER

FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: Mariposa Advisory Task Force
         Resolution No. 02-276

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,
ADOPTED THIS Order on July 16, 2002

ACTION AND VOTE:
Supervisors Stewart and Parker;
Adopt a Resolution Establishing the Mariposa Advisory Task Force

BOARD ACTION: Discussion was held relative to the establishment of the task force, membership, and whether the task force efforts need to be coordinated with the General Plan Update process. Eric Toll, Planning Director, provided input on coordination of the General Plan Update process and the task force efforts. Further discussion was continued for the following hearing to be opened.

10:35 a.m. The public hearing to approve text amendments to Section V.B.6.a. of the Fish Camp Town Planning Area Specific Plan was opened and continued to July 23, 2002, at 2:00 p.m.

The Board continued discussing the establishment of the Mariposa Advisory Task Force, whether it should be a town advisory committee versus a task force, membership, and relative to suggested changes.
(M)Parker, (S)Pickard, Res. 02-276 was adopted establishing the Mariposa Advisory Task Force with the suggested changes to include the option of volunteer members serving on the Task Force; to reflect three members representing the business community and one member residing in the geographic boundary of the town planning area; deleting the sentence calling for the Board to appoint a replacement in the absence of the Planning Director; and adding the Tourism and Economic Development to provide support/Ayes: Unanimous.

cc: Jeff Green, County Counsel
    Eric Toll, Planning Director
    Jim Petropulos, Public Works Director
    Rich Begley, Deputy Director Parks & Recreation
    Judy Beliera, Tourism & Economic Development
MARIPOSA COUNTY RESOLUTION NO. 02-276

RESOLUTION ESTABLISHING THE
MARIPOSA ADVISORY TASK FORCE

WHEREAS, the Board of Supervisors desires to find solutions for the issues of parking, traffic circulation, signage, historical preservation, and beautification of the historic area of downtown Mariposa, and

WHEREAS, the 1981 Mariposa County General Plan establishes Town Planning Areas (TPA), and

WHEREAS, on January 14, 1992, the Mariposa County Board of Supervisors first adopted the Mariposa Town Planning Area Specific Plan (Specific Plan), and amended the Specific Plan in 1993, 1996, and 1997, and

WHEREAS, the Specific Plan identified issues of critical importance recommending a comprehensive approach to finding solutions, and

WHEREAS, the Specific Plan identifies the following applicable community goals:

1. “To provide for the greatest obtainable convenience, prosperity, health, safety, comfort, peace, morals, and general welfare of present and future residents and visitors to the community.
2. To provide for and promote planned commercial, industrial, and residential development within the Mariposa County Town Planning Area.
3. To promote the recreation and tourist industry of the community.
4. To preserve and protect the historical sites and structures of the community for the benefit of future generations.
5. To promote and provide an effective and safe circulation system within the community.
6. To insure a safe and healthful environment for residents and visitors alike.
7. To preserve and protect the rural small town flavor of the community”, and

WHEREAS, the Specific Plan identifies specific implementation programs for the TPA, including historic district and general design review, and

WHEREAS, the Specific Plan contains a five-point improvement program for streets and circulation patterns and a twelve-point improvement program for parking, and

WHEREAS, the Specific Plan incorporates standards for site development, signage, and design review to ensure an attractive downtown historic district for residents, businesses, and visitors, and

WHEREAS, the Mariposa County Board of Supervisors wishes to create an action plan to implement Specific Plan programs,
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Mariposa County, a political subdivision of the State of California does hereby establish the Mariposa Advisory Task Force (Task Force), and

BE IT FURTHER RESOLVED that the Task Force shall be operative for a period of time not to exceed one (1) calendar year from the date of its first meeting unless otherwise extended by Resolution of the Board of Supervisors, and

BE IT FURTHER RESOLVED that the Task Force shall be formed under the following procedures and by-laws:

I. Membership.

A. The Task Force shall be comprised of seven (7) members appointed by the Board of Supervisors.

B. Eligible members shall be:
   1. Employed at a place of business or serving as a volunteer worker within the geographic boundaries of the Mariposa Town Planning Area; or
   2. Own a business located within the geographic boundaries of the Mariposa Town Planning Area; or
   3. Reside within the geographic boundaries of the Mariposa Town Planning Area; or
   4. Own real property located within the geographic boundaries of the Mariposa Town Planning Area.
   5. Members shall maintain these qualifications for their entire term of appointment.

C. The Task Force is to represent a cross section of the above categories of eligibility:
   1. At least three (3) members must represent the business community.
   2. At least one (1) member shall be appointed from the Historic Sites and Records Commission.
   3. At least one (1) member shall be appointed from the Mariposa County Museum Advisory Board.
   4. At least one (1) member shall be an employee or volunteer of the Mariposa County Arts Council.
   5. At least one (1) member shall reside within the geographical boundaries of the Mariposa Town Planning Area.

D. If any member of the Task Force is absent for two (2) consecutively scheduled meetings, then that member shall be automatically unseated, and the Board shall fill for the unexpired term.

E. The following shall be designated as ex-officio members of the Task Force:
   1. Members of the Board of Supervisors whose district encompasses the Mariposa TPA.
   2. Members of the Planning Commission whose district encompasses the Mariposa TPA.
F. The Mariposa County Planning Director shall be the lead member of County staff responsible for supporting the Task Force. The Planning Director shall be responsible for meeting notices, preparation of meeting support materials, and coordinating the meeting arrangements.

The following department directors are responsible for providing support to the Task Force and the Planning Director upon request:

1. Public Works Director.
2. Parks and Recreation Deputy Director.
3. Tourism and Economic Development Director.

G. Term and Manner of Appointment.
1. All appointments to the Task Force shall be in accordance with the minimum requirements of State law.
2. The term of office for each member shall be one (1) year from the date of the first scheduled meeting of the Task Force.
3. The Board of Supervisors may remove at any time and without cause any member.
4. Any vacancy in the membership for the Task Force shall be filled for the unexpired term by the Board of Supervisors.

II. Officers and Responsibilities.

A. Appointment of Officers. At its first meeting, the Task Force shall elect a chair, vice-chair, and secretary to serve a term of one (1) year or until the successor of each is appointed and qualified.

B. Duties of Officers:
1. The chair shall preside at all meetings of the Task Force and shall perform all of the duties necessary or incidental to his/her office, including approval of the agenda topics for the meeting.
2. The vice-chair is chair in the absence or inability of the chair to act.
3. The secretary shall maintain notes and prepare minutes for the approval of the Task Force. The minutes shall be in a form and content similar to those prepared by the Clerk of the Board of Supervisors.

III. Mission.

A. The Task Force shall serve as an advisory body to the Mariposa County Board of Supervisors.

B. Duties of the Task Force shall be:
1. Review the circulation and street improvement program in the Specific Plan and make recommendations to implement, modify, update, or eliminate the program, and propose new programs responsive to the needs of the downtown area.

2. Review the parking improvement program in the Specific Plan and make recommendations to implement, modify, update, or eliminate the program and propose new programs responsive to the needs of the downtown area.

3. Propose policies and programs related to business signage consistent with Mariposa’s historic character and tourism-based economy.

4. Propose policies and programs related to the restoration, enhancement, improvement, and active use of historic buildings in the TPA or other recommendations for the improvement of the quality of life and business in the TPA.

C. The Task Force shall provide an interim report to the Board of Supervisors, no later than six (6) months from the date of the first meeting of the Task Force.

D. A final report with recommendations shall be submitted no later than twelve (12) months from the date of the first meeting of the Task Force, unless otherwise extended by the Board of Supervisors.

IV. Meetings and Quorum.

A. The Task Force shall hold its first meeting at the call of the Planning Director.

B. At its first meeting, the Task Force shall establish a regular meeting schedule, and shall meet at least once per month. Special meetings may be called by the chair or at the request of the majority of the Task Force members.

C. A quorum is required to transact any Task Force business at a regular meeting or special meeting. A quorum shall be four (4) members.

D. Notice of committee meetings shall be posted and published not less than fourteen (14) days prior to the date of the meeting at the following locations:
   1. The Planning or Tourism and Economic Development Internet sites.
   2. The Mariposa County Government Center
   3. The meeting location.
   4. Publication shall occur in a newspaper of general circulation.
   5. The Planning Director may supplement required notification in any manner deemed appropriate for the content of the proposed agenda.

E. Meetings of the Task Force shall be subject to the provisions of the California Open Meeting Law (Brown Act).

F. The Task Force shall adopt by-laws and rules of conduct regarding the conduct of meetings consistent with the requirements of this Resolution.
V. Staff Support.

Secretarial support to the Task Force shall be provided by the Mariposa County Department of Tourism and Economic Development and responsibilities shall include the preparation of public notices and agendas as can be reasonably provided.

PASSED AND ADOPTED this 16th day of July 2002 by the following vote:

AYES: Parker, Reilly, Stewart, Balmain, Pickard

NOES: None

ABSTAIN: None

ABSENT: None

ROBERT C. STEWART, Chairman
Mariposa County Board of Supervisors

MARGIE WILLIAMS
Clerk of the Board

JEFFREY G. GREEN
County Counsel

APPROVED AS TO FORM AND LEGAL SUFFICIENCY: