RECOMMENDED ACTION AND JUSTIFICATION:

(Apply Item: Yes __ No __)

Approve budget action reducing General Contingency and increasing the Communications line item in the Public Works budget unit for unanticipated expenses incurred in Fiscal Year 2001-02 ($1,030). Public Works has one central telephone number and billing for communication expenses in prior fiscal years was divided equally between seven (7) budget units, which caused smaller departments to pay more than their share. Now communication expenses are being billed on a percentage basis, which has increased the cost to Public Works Administration.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves budget actions. The Auditor had previously brought year-end “clean up” budget adjustments to the Board for approval, but now departments are preparing and presenting these adjustments.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the budget action. There will be insufficient funds in the Communications line item in the Public Works Administration budget unit.

COSTS: ( ) Not Applicable
A. Budgeted Current FY $ 6,105
B. Total Anticipated Costs $ 7,135
C. Required Additional Funding $ 1,030
D. Internal Transfers $

SOURCE: ( X ) 4/5ths Vote Required $
A. Unanticipated Revenues $
B. Reserve for Contingencies $ 1,030
C. Source Description: 

Balance in Reserve for Contingencies _ if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
Budget Action

CLERKS USE ONLY:
Res. No. 5268 O/d. No. 
Vote - Ayes: 
Absent: 
Approved ( ) Denied

( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office
Date: 

ATTEST:
MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

BY: 
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment: Contingency Balance as of 1-10-02 $ 29,227

CAO's Initials: 

Action Form Revised 5/92
## BUDGET ACTION FORM

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### TRANSFER BETWEEN FUNDS

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**TOTAL**

1,030  

1,030

**ACTION REQUESTED:** (Check all that apply)

- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** See Attached Board Items

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**DEPT HEAD SIGNATURE**

DATE 07/10/02

**APPROVED BY RES NO.**

Clerk

DATE 7-23-02

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Public Works Administration

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AUDITOR'S USE ONLY

BA#

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Budget Revision Form Revised 11/95