RECOMMENDED ACTION AND JUSTIFICATION: POLICY ITEM: YES ( ) NO (X)

SEE ATTACHED

BACKGROUND AND HISTORY OF BOARD ACTIONS:

SEE ATTACHED

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

COSTS: (X) Not Applicable
A. Budgeted CURRENT FY $19,550
B. Total anticipated costs $23,020
C. Required add’l funding $
D. Internal transfers $3,470
SOURCE: ( ) 4/5’s vote required
A. Unanticipated revenues $
B. Reserve for Contingencies $
C. Source description:

Balance in Reserve for Contingencies, if approved: $

SPECIAL INSTRUCTIONS:
List the attachments and number pages accordingly:
Board Memo
Intrabudget Transfer
Budget Action

CLERK’S USE ONLY:
Resolution No.: 02- 306
Ordinance No.: __________________________
Vote: Ayes: ___ Noes: ___ Absent: ___ Abstain: ___
( ) Approved ( ) Denied
( ) Minute Order attached.
( ) No Action Necessary.
The foregoing instrument is a correct copy of the original on file in this office.
Date: __________________________

MARGIE WILLIAMS
Clerk of the Board,
County of Mariposa,
State of California

BY: __________________________
Deputy

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on Agenda as: ___Recommended ___Returned for further action
___Not recommended ___Submitted w/ comment
___Policy determination

Comment: __________________________
______________________________

A.O. Initials: __________________________
July 19, 2002

TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly
RE: Year end budget transfer

Recommendation

It is respectfully recommended that your Board authorize the Department of Human Services, Social Services Division, to transfer funds to cover year end Vehicle Maintenance expenses for 2001/02.

Background/ Current Information

County Vehicle expenses have increased because (1) the department has purchased additional vehicles; (2) social workers have been hired, allowing more comprehensive management of child welfare cases, that requires in-home contacts; and (3) travel to participate in extensive training is occurring throughout the department.

Financial

County Vehicle:
   Budgeted: $19,550
   FY 01/02 actual expenses: $23,020
   Transfer needed: $3,470

Funds are available in Utilities to cover these additional County Vehicle expenses.

No County General Funds are required.
<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<th>DECREASE</th>
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<td>0450</td>
<td>COUNTY VEHICLE</td>
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<td>0460</td>
<td>UTILITIES</td>
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<td>001</td>
<td>0104</td>
<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
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</table>

**TOTALS**

3,470  3,470

**TRANSFER BETWEEN FUNDS**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
</table>

**TOTALS**

0  0

ACTION REQUESTED: (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To cover unanticipated year end expenditures.

DEPT HEAD SIGNATURE ___________________________ DATE ___________________________

APPROVED BY RES NO. 02-306 CLERK [signature] DATE 8-6-02

AUDITOR’S USE ONLY

BA #

Budget Revision Form Revised 04/98