RECOMMENDED ACTION AND JUSTIFICATION:  (Policy Item: Yes ___ No  X )

Approve Budget Action transferring funds within the Transit Fund for Fiscal Year 2001-02 for unanticipated costs associated with the construction of cement retaining wall and fence to create a safe parking area for the Transit Buses at the Senior Center ($3,322).

Please see that attached memorandums for further information regarding this matter.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

During the Fiscal Year 2001-02 Final Budget Hearings, the Board approved accepting a donation and appropriating the funds of $10,000 in a fixed asset line item for the construction of a security fence enclosing a parking area for the Transit Buses at the Senior Center. The security fence was to help prevent acts of vandalism from occurring to the Transit Buses.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the Budget Action. The fixed asset line item will have insufficient funds and the Auditor will be unable to mail the warrant to the vendor.

COSTS:  (   ) Not Applicable
A.  Budgeted Current FY  $ 10,000
B.  Total Anticipated Costs  $ 13,322
C.  Required Additional Funding  $ 3,322
D.  Internal Transfers  $ 3,322
SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
Memorandum from Mary Hodson
Memorandum from Dana Hertfelder
Budget Action

SOURCE:  ( ) 4/5ths Vote Required $ 
A.  Unanticipated Revenues $ 
B.  Reserve for Contingencies $ 
C.  Source Description:  
Balance in Reserve for Contingencies if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
Memorandum from Mary Hodson
Memorandum from Dana Hertfelder
Budget Action

CLERKS USE ONLY:
Res. No. 2-322
Vote - Ayes: 5  Absent: 0  Abstained: 0  Approved ( ) Denied ( )
(   ) Minute Order Attached (   ) No Action Necessary
The foregoing instrument is a correct copy of the original on file in this office
Date:  

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended  Not Recommended
For Policy Determination  Submitted with Comment
Returned for Further Action

Comment:  

ATTEST:  MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

CAO's Initials:  

BY:  Deputy
To: Board of Supervisors

From: Mary Hodson, Administrative Analyst

Subject: Security Fence for Transit Buses

The following provides additional background information regarding the construction of a security fence for the Transit Buses at the Senior Center.

During the Fiscal Year 2001-02 Final Budget Hearings, the Board approved accepting a donation of $10,000 for the construction of a security fence at the Senior Center for a parking area for the Transit Buses. The Transit Buses were having to park in an unlit, unsecured location at the Senior Center and minor instances of vandalism were occurring to the Transit Buses because of the parking situation.

When the original request was made to the Board, it was thought that volunteer labor could prepare the parking area and construct the fence. Due to unforeseen circumstances, the use of volunteer labor became unavailable and Community Services staff determined that having to contract out would well exceed the amount of available funding.

An alternate location on the side of the Senior Center that was lighted in the evenings was identified as the best site for a parking area. To prepare the parking area would require that a dirt bank be cut away, which required engineering work from Public Works. Outside labor then cut away the bank and built a cement retaining wall for the cost of $10,280. Public Works then constructed an additional fence on top of the retaining wall with used fencing materials to provide additional security.

Community Services staff had made known to Public Works the amount of available funding for this project before work began on the parking area. The invoices submitted to Community Services by Public Works for engineering work and labor for the construction of the fence on top of the cement retaining wall totaled $3,042. This amount, combined with the overage of $280 from outside labor, has caused to the project to go over budget by $3,322. Funding is available within the Transit Fund’s Transit Vehicle Maintenance line item to cover this overage.

The Golden Agers paved the parking area and the Transit Buses are currently being parked there. There have been no instances of vandalism in the new parking area.

mbh
Following is the information requested regarding the Senior Center Retaining Wall project.

The original bid price for this project was $9,990.00. One Change Order was issued in the amount of $290.00 to cover the cost of coloring the concrete as required by the Planning Department. The total cost of the project was $13,024.03.

In addition to the contractor cost, the Public Works Department incurred $1,455.72 in labor costs for Fiscal Year 2001 and $2,744.03 in labor cost for Fiscal Year 2002. The 2001 labor cost is for preliminary design and surveying for the proposed retaining wall. The 2002 cost is for staff time to design the retaining wall, preparation of the engineering drawings required for the building permit, preparation of the project specifications and bid package, construction oversight, and re-stripping of the parking lot.

Should you have any further questions or comments relative to this matter, please do not hesitate to contact me.

dp

cc: Jeff Green
    Mary Hodson
    Ken Hwakins
**BUDGET ACTION FORM**

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**TOTAL** $3,322 $3,322

**TRANSFER BETWEEN FUNDS**

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**TOTALS** $0 $0

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To pay for unanticipated costs associated with the construction of the security fence surrounding the Transit Bus parking lot at the Senior Center for Fiscal Year 2001-02.

DEPT HEAD SIGNATURE ___________________________ DATE 8-22-02

APPROVED BY RES NO. 02-322 CLERK ________ DATE 8-22-02

TRANSIT ___________________________ AUDITOR'S USE ONLY BA #

Budget Revision Form Revised 11/95