MARIPOSA COUNTY
BOARD OF SUPERVISORS
AGENDA ACTION FORM
DATE: 9-3-02
AGENDA ITEM NO.: 5

DEPARTMENT: Board
BY: PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No_X___)

MARIPOSA COUNTY’S LIBRARY EXTENDED USE FEES SCHEDULE – REVISED

Authorize the Mariposa County Librarian to update and establish a new Extended Use Fee Schedule for the Mariposa County Library System. The last time a fee and/or fine schedule was implemented was September 16, 1996.

The most important thing for intellectual freedom is to make sure that people have the broadest access to information possible. The Mariposa County Library offers a variety of services without charge but if the library does not have a fee-based service the library does not have the ability to charge for lost or damaged items. The issue of fee vs free library services is misleading because ultimately services must be paid for. Fees are a penalty for not returning (your) borrowed items on time and damaged or lost items but everybody can avoid fines if they return the items on time, not damaged, and keep track of the items borrowed.

The new Extended Use Fee Schedule eliminates the charges for holds placed on books within the San Joaquin Valley Library System but does increase fines/fees in other areas. See Attachments 1a, 1b, 2

The Extended Use Fees would take effect September 30, 2002.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has increased fees for the library and other County departments.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The County Library would have to maintain the present fee schedule.

COSTS:

<table>
<thead>
<tr>
<th>COSTS</th>
<th>8,500</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Budgeted current FY</td>
<td></td>
</tr>
<tr>
<td>B. Total anticipated costs</td>
<td></td>
</tr>
<tr>
<td>C. Required additional funding</td>
<td></td>
</tr>
<tr>
<td>D. Internal transfers</td>
<td></td>
</tr>
</tbody>
</table>

SOURCE:

<table>
<thead>
<tr>
<th>SOURCE</th>
<th>4/5ths Vote Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Unanticipated revenues</td>
<td></td>
</tr>
<tr>
<td>B. Reserve for contingencies</td>
<td></td>
</tr>
<tr>
<td>C. Balance in Reserve for Contingencies, if approved:</td>
<td></td>
</tr>
</tbody>
</table>

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively.

CLERK’S USE ONLY:

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Vote - Ayes:</td>
<td>Noes:</td>
</tr>
<tr>
<td>Absent:</td>
<td>Abstained:</td>
</tr>
</tbody>
</table>

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:

<table>
<thead>
<tr>
<th>Recommended</th>
<th>Not Recommended</th>
<th>For Policy Determination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submitted with Comment</td>
<td>Returned for Further Action</td>
<td></td>
</tr>
</tbody>
</table>

Comment: ________________________________

C.A.O. Initials: ____________________

MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

Deputy

Date:

The foregoing instrument is a correct copy of the original on file in this office.

ATTEST: ________________________________
MARIPosa COUNTY LIBRARY  
EXTENDED USE FEES SCHEDULE

FINES

Fines Per Day Per Item – Fines are only charged for days the library is open. Patrons will not be able to use their library card if they have maximum Fines and Fees.

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books, Magazines, Audiocassettes</td>
<td>.25</td>
</tr>
<tr>
<td>Maximum Overdue Cost for Books, Magazines, Audiocassettes</td>
<td>4.00</td>
</tr>
<tr>
<td>New Books</td>
<td>.50</td>
</tr>
<tr>
<td>Maximum Overdue Cost for New Books</td>
<td>5.00</td>
</tr>
<tr>
<td>Videos</td>
<td>.50</td>
</tr>
<tr>
<td>Maximum Overdue Cost for Videos</td>
<td>5.00</td>
</tr>
<tr>
<td>Hold Fees within San Joaquin Valley Library System</td>
<td>No Charge</td>
</tr>
<tr>
<td>InterLibrary Loan (ILL) request per item</td>
<td>1.25</td>
</tr>
<tr>
<td>Or charge set by the lending library</td>
<td></td>
</tr>
</tbody>
</table>

APPROVED BY THE MARIPosa COUNTY BOARD OF SUPERVISORS
(Effective September 30, 2002)
FEES

Lost library materials: the price charged will be the actual cost of the item plus a $5.00 non-refundable processing fee. Minimum replacement charge is $5.00 plus a $5.00 processing fee (total $10.00.)

Damaged or Lost Material Fees

Lost/Damaged Video Case 5.00
Lost/Damaged Audiocassette Case 5.00
Lost/Damage Book/Tape Bag 5.00

Lost/Damaged Audio Tape (if the tape can be replaced) 6.00
Lost/Damaged Magazine (regardless of the cover price) 3.00

Damaged Book Jacket 2.00

Photocopies .10
Printer copies .10
Microfiche Reader
  8 x 11 paper .25
  11 x 17 paper .50

Library Card
  First Card is free
  Replacement of Lost Library Card 2.00

Floppy Disc 1.00

Obituary Lookup for nonresident request 25.00

The following damage renders material unusable as far as other library users are concerned. Mariposa County Library will charge for the replacement cost of the item and non-refundable $5.00 processing fee.
1) Torn Page
2) Crayon and/or ink marks (including highlighting)
3) Water or oil damage, food stains
4) Mildew
5) Missing CD or Tapes
6) Any other damage rendering item unusable

APPROVED BY THE MARIPOSA COUNTY BOARD OF SUPERVISORS
(EFFECTIVE SEPTEMBER 30, 2002)
MARIPOSA COUNTY LIBRARY
FEE SCHEDULE
(EFFECTIVE SEPTEMBER 16, 1996)

FINES PER DAY PER ITEM (Books, magazines and audiocassette books -- fines only charge for days the library is open)----------------------- .10
MAXIMUM OVERDUE COST (Books, magazines and audiocassette books)----------------------------------------------- 4.00
VIDEO OVERDUES PER DAY PER ITEM--------------------------------------------------------------- 3.00
VIDEO RENTAL PER ITEM (for 2 day checkout, no fee for renewal)------------------------------------- 1.00
INTERLIBRARY LOAN REQUEST PER ITEM--------------------------------------------------------------- 1.25
PHOTOCOPIES FROM LIBRARY COPY MACHINE PER PAGE----------------------------------------------------- .10
MULTIMEDIA COMPUTER COPIES PER PAGE--------------------------------------------------------------- .10
COLOR COPIES FROM MULTIMEDIA COMPUTER PER PAGE----------------------------------------------------- .50
REPLACEMENT FOR LOST LIBRARY CARDS--------------------------------------------------------------- 1.00

DAMAGED MATERIAL SCHEDULE
TORN PAGE--------------------------------------------------------------- .35
BOOK JACKET REPLACEMENT--------------------------------------------------------------- 1.00
POCKET REPLACEMENT--------------------------------------------------------------- 1.00
LOST/DAMAGED VIDEO CASE--------------------------------------------------------------- 2.00
LOST/DAMAGED AUDIO CASE--------------------------------------------------------------- 2.00

THE FOLLOWING DAMAGE RENDERS MATERIAL UNUSABLE AS FAR AS OTHER LIBRARY USERS ARE CONCERNED. WE CHARGE FOR THE REPLACEMENT COST OF THE ITEM AND A NON-REFUNDABLE $5.00 PROCESSING FEE.

1) NOTICEABLE CRAYON AND/OR INK MARKS (INCLUDING HIGHLIGHTING)
2) COVER DAMAGE EXTENSIVE AND/OR INCLUDING BURN MARKS
3) WATER DAMAGE, OIL DAMAGE, FOOD STAINS, ETC.
4) MILDEW
5) TORN CASSETTE TAPES/MISSING TAPES
6) ANOTHER DAMAGE RENDERING ITEM UNUSABLE (e.g. pages removed, etc.)

LOST LIBRARY MATERIALS: THE PRICE CHARGED WILL BE THE ACTUAL COST OF THE ITEM PLUS A $5.00 NON-REFUNDABLE PROCESSING FEE. MINIMUM REPLACEMENT COST FOR ALL ITEMS IS $5.00.