AGENDA ITEM NO. 4

MARIPOSA COUNTY BOARD OF SUPERVISORS

DEPARTMENT: County Counsel
BY: Jeffrey G. Green
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No___)

Resolution authorizing Chairman to execute an Amendment to the Telecommuting Agreement with the Mariposa County Transportation Planner.

The employee will perform Transportation Planner duties through a telecommuting schedule as follows: commencing September 1, 2002, the Transportation Planner shall work forty hours per week, twenty-five hours shall consist of office work and the remaining fifteen hours shall be conducted from employee’s home. Unless extended, this Agreement shall expire on February 28, 2003.

The Public Works Director and the Transportation Planner agree that employee’s duties can successfully be completed by working twenty-five hours per week in the office and telecommuting fifteen hours.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On July 9, 2002 the Board of Supervisors authorized the Chairman to execute a Telecommuting Agreement with Mariposa County Transportation Planner for an initial period of six months wherein employee would work a total of twenty-five hours per week and telecommute for fifteen of those hours.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

COSTS: ( ) Not Applicable
A. Budgeted current FY $________________
B. Total anticipated costs $________________
C. Required additional funding $________________
D. Internal transfers $________________

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues $________________
B. Reserve for contingencies $________________
C. Source description:
Balance in Reserve for Contingencies, if approved: $________________

SPECIAL INSTRUCTIONS: List the attachments and number the pages consecutively:

CLERK'S USE ONLY:
Res. No.: 02-383
Vote - Ayes: ________ Noes: ________
Absent: ________ Abstained: ________
Approved ________ Denied ________
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:
____ Recommended
____ Not Recommended
____ For Policy Determination
____ Submitted with Comment
____ Returned for Further Action

Comment: ____________________________

A.O. Initials: ____________________________

Action Form Revised 5/92
TELECOMMUTING AGREEMENT AMENDMENT

THIS TELECOMMUTING AGREEMENT AMENDMENT is entered into on the most recent date below written by and between the County of Mariposa, a political subdivision of the State of California, hereinafter referred to as “COUNTY” and Amy Roberts, Mariposa County Transportation Planner, hereinafter referred to as “EMPLOYEE”.

WITNESSETH:

WHEREAS, COUNTY and EMPLOYEE entered into a Telecommuting Agreement commencing July 10, 2002 and expiring December 31, 2002, a copy of which is attached hereto marked Exhibit “A” and by this reference incorporated herein, and

WHEREAS, the parties hereto desire to amend the Agreement based on the Public Works Director’s determination that at least for an indefinite period of time EMPLOYEE can successfully complete her duties by working twenty-five (25) hours per week in the office and telecommuting fifteen (15) hours;

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter contained, the parties hereto agree as follows:

1. EMPLOYEE shall be permitted to perform her duties as the Mariposa Transportation Planner through a telecommuting schedule as follows: commencing September 1, 2002, EMPLOYEE shall work forty (40) hours per week, twenty-five (25) hours shall consist of office work, the exact date and times to be arranged with the Public Works Director, and the remaining fifteen (15) hours shall be conducted from EMPLOYEE’s home.
2. The Amended Agreement shall expire unless extended by agreement of both parties on February 28, 2003.
3. All other terms and conditions of the original Agreement by and between the parties hereto shall remain in full force and effect during this Amended Agreement.

COUNTY:

[Signature]
ROBERT C. STEWART, Chairman
Mariposa County Board of Supervisors
Date: 10-25-02

EMPLOYEE:

[Signature]
AMY ROBERTS
Date: 10-31-02

ATTEST:

[Signature]
MARGIE WILLIAMS, Clerk of the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

[Signature]
JEFFREY G. GREEN, County Counsel