RECOMMENDED ACTION AND JUSTIFICATION:

(Approve budget action transferring funds within the Administration budget unit to upgrade the sound system in the Board of Supervisors Hearing Room ($1,900). During this past year it has become apparent that the current public address system in the Board of Supervisors Hearing Room is inadequate. Members of the audience sitting in the back of the room cannot hear speakers addressing the Board and many times neither can the Board members. It is even difficult for the audience to hear the Board of Supervisors speaking.

Sound technicians from the company who originally installed the sound system – Industrial Electronic Systems, Incorporated, recently evaluated the existing public address system. Their recommendation is to replace the existing plates and jacks on the Supervisors’ table, podium, and desk (a total of 9) to eliminate table/background noise when the microphone is on. They will also hook up a laptop to the existing system and make the necessary adjustments to achieve the best sound output possible. The total cost for this service is $1,900.

The Government Center has been in use for four (4) years and the system is no longer covered under warranty. Funds are available in salary savings from the County Administrative Officer position.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has routinely approved budget actions that will result in improved services being provided to the citizens of Mariposa County.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the budget action. The sound system will remain in its existing condition and members of the audience and Board members will continue to have difficulty hearing speakers address the Board as well as hearing individual Board members speak.

Direct staff to find an alternate source of funding.

COSTS: ( ) Not Applicable
A. Budgeted Current FY $ 0
B. Total Anticipated Costs $ 1,900
C. Required Additional Funding $ 1,900
D. Internal Transfers $ 1,900

SOURCE: ( ) 4/5ths Vote Required $
A. Unanticipated Revenues $
B. Reserve for Contingencies $
C. Source Description: Balance in Reserve for Contingencies, if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
Budget Action

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:

______________________
Recommended
______________________
Not Recommended
______________________
For Policy Determination
______________________
Submitted with Comment
______________________
Returned for Further Action

Comment:

______________________
CAO’s Initials:

______________________

Action Form Revised 5/92
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0102</td>
<td>412-0101</td>
<td>County Administrative Officer</td>
<td></td>
<td>$1,900</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0102</td>
<td>412-0413</td>
<td>Building Maintenance</td>
<td></td>
<td></td>
<td>$1,900</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>GENERAL CONTINGENCY</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL** $1,900 $1,900

### TRANSFER BETWEEN FUNDS

**TOTALS** $0 $0

**ACTION REQUESTED:**

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** Upgrade the sound system in the Board of Supervisors Hearing Room.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO. 02-404 CLERK**

**DATE 10-21-02** **DATE 11-12-02**

**ADMINISTRATION**

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 11/95