MAR-POSA COUNTY
BOARD OF SUPERVISORS
AGENDA
ACTION FORM
DATE: 6/11/02
AGENDA ITEM NO.: CA-2

DEPARTMENT: Ag Commissioner
BY: Cathi Boze
PHONE: 966-2075

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes No)

Transfer of $1500 from Account #001-0235-561-0450 - Vehicle Maintenance to Account #001-0235-561-0417 - Office Expense to replace temporary bookcases with permanent bookcases for safety issue as per risk management.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Current bookcases are composed of screen bricks and boards and pose a safety issue. These funds will be used to purchase permanent bookcases for the office to replace those in use.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the funds are not transferred, the bookcases will not be replaced and the unsafe condition will continue.

CONTNS: ( ) Not Applicable
A. Budgeted current FY $ 0
B. Total anticipated costs $ 1500
C. Required additional funding $ 1500
D. Internal transfers $ 1500

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues $ 0
B. Reserve for contingencies $ 0
C. Source description:
Balance in Reserve for Contingencies, if approved: $ 0

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
Budget action form

CLERK'S USE ONLY:
Res. No.: 200 Ord. No.
Vote - Aye: 
Abs: 
Approved: 
Denied: 
Minute Order Attached: 

The foregoing instrument is a correct copy of the original on file in this office.
Date:
ATTEND: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment:
A.O. Initials: 

Action Form Revised 5/92
<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0235</td>
<td>561-0450</td>
<td>VEHICLE MAIN</td>
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<td>1500 -</td>
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<tr>
<td>001</td>
<td>0235</td>
<td>561-0417</td>
<td>Office Expense</td>
<td></td>
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<td>1500 -</td>
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<tr>
<td>001</td>
<td>0104</td>
<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
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</tbody>
</table>

**TOTAL**  
$0  
$0

**TRANSFER BETWEEN FUNDS**

**TOTALS**  
$0  
$0

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(✓) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

**JUSTIFICATION:** REPLACEMENT OF BOOKCASES WITH PERMANENT BOOKCASES AS PER RISK MANAGEMENT ASSESSMENT - SAFETY ISSUE.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**Department:** AGRICULTURAL COMMISSIONER

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 11/95