RESOLUTION - ACTION REQUESTED 2015-9

MEETING: January 6, 2015

TO: The Board of Supervisors

FROM: Mary Hodson, Interim CAO

RE: Budget Action Increasing Private Vehicle Use in Community Development 2015 Budget

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funding Within the Community Development Budget to Cover the Cost of Travel when Using a Private Vehicle ($500). The employee is more comfortable using their private vehicle for travel purposes rather than using a county vehicle. The budget actions transfers funding from the County Vehicle line item to the Private Vehicle line item.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
It is Board policy that all budget actions affecting travel must be approved by the Board of Supervisors.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. The community development/grant coordinator will have to use a County vehicle; which is not preferred.

FINANCIAL IMPACT:
Funding is being transferred within the Community Development budget.

ATTACHMENTS:
budget_action_form_121214 (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor-Elect
SECONDER: John Carrier, District V Supervisor
AYES: Smallcombe, Long, Jones, Cann, Carrier
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0143-491</td>
<td>450</td>
<td>County Vehicle Use</td>
<td></td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0143-491</td>
<td>491</td>
<td>Private Vehicle Use</td>
<td></td>
<td></td>
<td>$500</td>
</tr>
</tbody>
</table>

#### TRANSFER BETWEEN FUNDS

|             |         |         |         |         |         |         |

**TOTALS**

|         | $500    | $500    |

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget, another, or between categories within a budget unit;

**JUSTIFICATION:** Request a transfer of funds from County Vehicle Use to Private Vehicle Use to cover the cost of community development travel.

**DEPT HEAD SIGNATURE** [Signature]

**DATE** 12-12-14

**APPROVED BY RES NO.** 15-9

**CLERK** [Signature]

**DATE** 1-6-15

**AUDITOR’S USE ONLY**

**BA #**

Budget Revision Form Revised 11/95