DEPARTMENT: Sheriff

BY: Brian Muller
PHONE: 966-3615

RECOMMENDED ACTION AND JUSTIFICATION: Request to transfer $387.00 from “Education Expense” account to “Software Expense” account to pay unanticipated invoice.

The Sheriff’s Office is requesting authorization to transfer $387 from its “Education Expense” account (Line item 001-0216-521.04-44) to its “Software Expense” account (Line item 001-0216-521.04-81). The transfer is necessary to pay an unanticipated invoice received from the Information Technology division to pay the sheriff’s office portion of the G.I.S. software utilized for the county.

Due to a previous intra-budget transfer into the Software account, it is necessary for the Board to authorize this transfer.

BACKGROUND AND HISTORY OF BOARD ACTIONS: The Board has approved similar requests in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: If the Board does not authorize the transfer of funds than the necessary transfers will have to be made by the Auditor at the end of the fiscal year.

Financial Impact? ( ) Yes ( ) No
Budgeted In Current FY? ( ) Yes ( ) No
Amount in Budget: $0
Additional Funding Needed: $0
Source:
Internal Transfer
Unanticipated Revenue
Transfer Between Funds
Contingency
( ) General ( ) Other

Annual Recurring Cost: $0
See attached Budget Action Form

CLERK’S USE ONLY:
Res. No.: 05-182
Ord. No.:
Vote – Ayes: 5
Noes: 0
Absent: 
(1) Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: 
Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
No Opinion
Comments: 

Revised Dec. 2002
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ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To pay for an unanticipated invoice received from the County Information Technology division.

DEPT HEAD SIGNATURE

APPROVED BY RES NO. CLERK

SHERIFF

AUDITOR'S USE ONLY

BA #

Budget Revision Form Revised 11/95