DEPARTMENT: Fire Protection

BY: Blaine Shultz, Fire Chief

RECOMMENDED ACTION AND JUSTIFICATION:

Authorize the Fire Chief to apply for a FEMA Assistance to Firefighters Grant to replace Water Tender 31 (Greeley Hill) Value of the grant is $110,000 with a $5,500 match. (5%)

The revenue and expenditures will be reflected in the FY 2004-2005 Budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board has approved grant applications in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Forgo an opportunity to replace fire apparatus through grants.
Application Number: EMW-2005-FG-19826

Applicant Information

EMW-2005-FG-19826
Originally submitted on 04/08/2005 by Blaine Shultz (Userid: mpsfire)

Contact Information:

Address: P. O. Box 162
City: Mariposa
State: California
Zip: 95338
Day Phone: 209-966-4330
Evening Phone: 209-617-9910
Cell Phone: 209-742-2622
Email: bshultz@mariposacounty.org

Application number is EMW-2005-FG-19826

* Organization Name
  Mariposa County Fire Department

* Type of Applicant
  Fire Department

* Type of Jurisdiction Served
  County

If other, please enter the type of Jurisdiction

* Employer Identification Number
  94-6000880

* Does your organization have a DUNS Number?
  Yes

If yes, please enter the DUNS Number
  101221005

Headquarters Physical Address

* Physical Address 1
  5082 Bullion St

* City
  Mariposa

* State
  California

* Zip
  95338 - 0162

Mailing Address

* Mailing Address 1
  P. O. Box 162

* City
  Mariposa

* State
  California

* Zip
  95338 - 0162

Account Information

* Type of bank account
  Checking

* Bank routing number - 9 digit number on the bottom left hand corner of your check
  121137001

* Your account number
  1150590025

Additional Information

* For this fiscal year (Federal) is your jurisdiction

receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request?  No

* If awarded this grant, will your jurisdiction expend greater than $300,000 in Federal share funds during the Federal fiscal year in which the grant was awarded?  No

* Is the applicant delinquent on any federal debt?  No

If you answered yes to any of the additional questions above, please provide an explanation in the space provided below:
Department Characteristics (Part I)

- Are you a member of a Federal Fire Department or contracted by the Federal government and solely responsible for suppression of fires on Federal property? No
- What kind of organization do you represent? Combination
- If you answered combination, above, what is the percentage of career members in your organization? 5%
- What type of community does your organization serve? Rural
- What is the square mileage of your primary response area? 750
- What percentage of your response area is protected by hydrants? 3%
- In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located? Mariposa
- Does your organization protect critical infrastructure of the state? No

- How much of your jurisdiction's land use is for agriculture, wild land, open space, or undeveloped properties? 89%
- What percentage of your jurisdiction's land use is for commercial, industrial, or institutional purposes? 1%
- What percentage of your jurisdiction's land is used for residential purposes? 10%

- How many commercial, industrial, residential, or institutional structures in your jurisdiction are more than four stories tall? 0
- What is the permanent resident population of your Primary/First Due Response Area or Jurisdiction served? 17000
- How many active firefighters does the department have who perform firefighting duties? 165
- How many personnel provide only EMS service delivery? 0
- How many stations are in your organization? 14
- Do you currently report to the National Fire Incident Reporting System (NFIRS)? Yes

If you answered yes above, please enter your Fдин/Фдин 22025

- What services does your organization provide?
  - Structural Fire Suppression
  - Wildland Fire Suppression
  - Airport Rescue Firefighting (ARFF)
  - Medical First Response
  - Basic Life Support
  - Hazmat Operational Level
  - Rescue Operational Level

**Department Characteristics (Part II)**

- What is the total number of fire-related civilian fatalities in your jurisdiction over the last three years? 1
- What is the total number of fire-related civilian injuries in your jurisdiction over the last three years? 12
- What is the total number of line of duty member fatalities in your jurisdiction over the last three years? 0
- What is the total number of line of duty member injuries in your jurisdiction over the last three years? 4
- In an average year, how many times does your organization receive mutual/automatic aid? 15
- In an average year, how many times does your organization provide mutual/automatic aid? 230
- What was your organization's estimated average annual operating budget over the last three years? 700000
- What percentage of your annual operating budget is dedicated to personnel costs (salary, overtime and fringe benefits)? 20%

*What percentage of your annual operating budget is derived from:*  
**Enter numbers only, percentages must sum up to 100%**

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes</td>
<td>59 %</td>
</tr>
<tr>
<td>Grants</td>
<td>39 %</td>
</tr>
<tr>
<td>Donations</td>
<td>0 %</td>
</tr>
<tr>
<td>Fund drives</td>
<td>2 %</td>
</tr>
<tr>
<td>Other</td>
<td>0 %</td>
</tr>
</tbody>
</table>

If you entered a value into Other field (other than 0), please explain

*How many vehicles does your organization have in each of the categories below? Enter numbers only and enter 0 if you do not have any of the vehicles below*  
**Total Number**

**Engines (or pumpers):**  
Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Quint (Aerial device of less than 76 feet), Fire Boats (more than 13 feet long), Type I, Type II, Type III Engine, Tanker, Tender, Foam Tanker/Tender (greater than 1,200 gallon tank capacity)  
31

**Aerial Apparatus:**  
Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint (Aerial device of 76 feet or greater)  
0

**Brush/Quick attack:**  
Brush Truck, Patrol Unit (Pick up w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type IV Engine  
6

**Rescue Vehicles:**  
Rescue Squad, Rescue (Light, Medium, Heavy), Technical Rescue Vehicle, Hazardous Materials Unit  
2

**Other:**  
EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle, Other Vehicle  
5

Provide in the space below the following information only if you are applying for a vehicle:

If you have 15 emergency response vehicles or less, list all vehicles providing the type, the age, the pump capacity (GPM) if applicable, and the carrying capacity (gallons) if applicable.
If you have more than 15 emergency response vehicles, provide us with the oldest, newest, and the average age of the vehicles per type or class of vehicle.

Engines
Oldest 1000 gpm, 1000 gallon tank 1974
Newest 1000 gpm, 1000 gallon tank 1981

Water Tenders
Oldest 500 gpm, 4000 gallon tank, 1963
Newest 500 gpm, 3508 gallon tank, 1995

Brush Trucks, ICS Type 3
Oldest 150 gpm, 200 gallon 1985
newest 150 gpm, 200 gallon 2001
**Department Call Volume**

*How many responses per year by category? (Enter whole numbers only: If you have no calls for any of the categories, enter 0)*

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Structural Fires</td>
<td>61</td>
</tr>
<tr>
<td>Vehicle Fires</td>
<td>63</td>
</tr>
<tr>
<td>Vegetation Fires</td>
<td>215</td>
</tr>
<tr>
<td>EMS Response Call</td>
<td>1800</td>
</tr>
<tr>
<td>Rescue</td>
<td>110</td>
</tr>
<tr>
<td>Hazardous Condition/Materials Calls</td>
<td>18</td>
</tr>
<tr>
<td>Service Calls</td>
<td>90</td>
</tr>
<tr>
<td>Good Intent Calls/False Alarms</td>
<td>50</td>
</tr>
<tr>
<td>Other Calls and Incidents</td>
<td>50</td>
</tr>
</tbody>
</table>
Request Information

1. Select a program for which you are applying. Remember, you can only apply for one program this year. You can apply for as many activities within a program as you need.
   (If you modify your selection, you will lose data entered under the original activity.)

Program Name
Vehicle Acquisition

2. Will this grant benefit more than one organization?
Yes

If you answered Yes to Question 2 above, please explain.
We provide water tender service to the Mariposa Public Utility District Fire Department as well as the US Forest Service and California Department of Forestry and Fire Protection on wildland fires.

Request Details

The activities for program Vehicle Acquisition are listed in the table below.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Number of Entries</th>
<th>Total Cost</th>
<th>Additional Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle Acquisition</td>
<td>1</td>
<td>$110,000</td>
<td>$0</td>
</tr>
</tbody>
</table>

Vehicle Details

1. What type of vehicle will you use the grant funds to purchase (select one)?

Please provide further description of the item selected above or if you selected other above, please specify.

2. Cost:

3. Is the vehicle you propose to buy a refurbished, used or new response vehicle to meet current standards?

4. What is the newest (age) vehicle you currently own in the class you are purchasing?

5. How old is the oldest (age) vehicle you own in the class you are purchasing?

6. What is the mileage of the highest mileage vehicle in the class you are purchasing?

7. Do you have comprehensive driver/operator training program?

8. If you answered No, are you asking for one with this application?

Budget

Budget Object Class
a. Personnel

b. Fringe Benefits $ 0
c. Travel $ 0
d. Equipment $110,000
e. Supplies $ 0
f. Contractual $ 0
g. Construction $ 0
h. Other $ 0
i. Indirect Charges $ 0

Federal and Applicant Share
Federal Share $104,500
Applicant Share $ 5,500
Federal Rate Sharing (%) 95/5

* Non-Federal Resources (The combined Non-Federal Resources must equal the Applicant Share of $ 5,500)
  a. Applicant $ 5,500
  b. State $ 0
c. Local $ 0
d. Other Sources $ 0

If you entered a value in Other Sources, include your explanation below. You can use this space to provide information on the project, cost share match, or if you have a indirect cost agreement with a federal agency.

Total Budget $110,000

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Narrative Statement

Project Description

Please provide your narrative statement in the space provided below. Include in your narrative, details regarding (1) your project’s description and budget, (2) your organization’s financial need, (3) the benefit to be derived from the cost of your project, and (4) how the activities requested in your application will help your organization’s daily operations and how this grant will protect life and property.

ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM

NARRATIVE

PROJECT DESCRIPTION

The project involves the purchase of a water tender. This figure represents the cost of replacing one of our oldest water tenders. The unit was purchased in 1984 as a used water truck, painted and outfitted with emergency equipment. The chassis has over a million miles, most of which occurring when the unit was used as an over the road tractor. The steel, uncoated tank has become fragile due to rust. Additionally, the 4000 gallon capacity poses a weight safety concern which would ultimately require re-tanking to reduce the volume and bring the unit into motor vehicle and safety standards. We have been successful in replacing two of our other water tenders by purchasing a reconditioned chassis and adding a stainless steel tank. These tenders are very basic and cost effective for the intended use. The net benefit is reduced cost and compliance to NFPA 1901, Chapters 7 & 16.

USE OF THE GRANT FUNDS

We propose to purchase a reconditioned chassis and mount a stainless steel tank with a 3508 gallon capacity. The work is performed by acquiring the chassis then transporting the unit to a tank manufacturer for final assembly. On completion the unit will meet all the standards of the NFPA 1901 as well as the California Department of Motor Vehicles for on-the road safety. The department has a rigorous driver training program per NFPA 1002 for operators and the replacement will provide for a safe vehicle platform.

BENEFIT TO THE COMMUNITY

Our thirteen station, department serves a rural, 750 square mile foothill area in the Sierra Nevada mountain range in central California. In order to best serve the residents and visitors to the County, we provide all risk services. The department is classed as a combination fire department but all suppression, medical response and rescue are provided by the 165 volunteers in each of the communities. Retention of our firefighters is directly linked to our ability to meet their personal safety needs as well as the ability to deliver fire suppression water supplies to residences in this rural area.

LOCAL FUNDING

The department with the support of the County Board of Supervisors continues to provide funding as available to meet our safety ensemble needs. The historical budget for capital equipment was based at $18,000 annually, placing us in a position of an eight year procurement cycle. As a result, we continue to fall behind in the process of replacing these obsolete and compromised units. This expenditure represents a significant amount of the discretionary funding available from the Board. The department is prepared and capable of providing the financial match required of this grant.

The State of California in this fiscal year has significantly impacted local government to the extent of freezing expenditures and resulting in reductions in force of many agencies including fire and police. The outlook is grim with expectations of this fiscal impact for a number of years. Our fire problem, however, has only grown worse as we have an increasing number of residences being constructed in this rural county. The volunteer companies continue to raise funds to assist in the acquisition of other equipment to assist them in their mission.

ADDITIONAL INFORMATION

The Mariposa County Fire Department would appear large to many. The department is community based and jointly supported by the County. Our average fleet age is 25 years and continues to be effective through the joint
efforts of the volunteer firefighting companies and the County. In each of the station response areas we have carefully evaluated need to service the population and meet NFPA and ISO standards. The safety of our firefighters, particularly with the addition of a wildfire response mandates replacement of this apparatus. Our personnel are proud to be one of the largest volunteer agencies in the state and that pride is demonstrated regularly through their commitment to training and improved service to our customers.

The replacement of a water tender complying with the accepted standards for operation and operational safety serves to motivate of our personnel and provide them with equipment appropriate to their tasks. Further, the water tender replacement program follows the goal of service by greater numbers of personnel and more efficient use of the ever shrinking funding available to our department. Thank you for your consideration.

* Please describe any grants that you currently have with DHS including the AFG, for example, 2002 AFG grant for vehicle or 2003 ODP grant for exercises. (Enter "N/A" if Not Applicable)

The Department acting as the Mariposa Operational Area Coordinator does manage two FY 2003 grant programs through SDPGP $4939 and SHSGP for $3112 for exercises.

The department received an AFG Grant in 2004 for PPE in the amount of 126,000.
Assurances and Certifications

Form 20-16A

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an * are required.

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107); which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform

Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a-7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for Federally assisted construction sub agreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.


14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.
Form 20-16C

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an * are required.

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 28 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over $100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of

this certification: and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
(b) Establishing an on-going drug free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;
(2) The grantees policy of maintaining a drug-free workplace;
(3) Any available drug counseling, rehabilitation and employee assistance programs; and
(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);
(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement and
(2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable DHS awarding office, i.e. regional office or DHS office.
(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(8) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

<table>
<thead>
<tr>
<th>Place of Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street</td>
</tr>
<tr>
<td>City</td>
</tr>
<tr>
<td>State</td>
</tr>
<tr>
<td>Zip</td>
</tr>
</tbody>
</table>

If your place of performance is different from the physical address provided by you in the Applicant Information, press Add Place of Performance button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.830 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by Blaine Shultz on 04/08/2005