RECOMMENDED ACTION AND JUSTIFICATION:

Authorize the Public Works Director to extend one Extra Help contract by 250 hours for a Solid Waste & Recycling Division gate attendant position in order to meet staffing requirements for the landfill and transfer stations for this fiscal year; and approve Budget Action transferring $20,000 within the Solid Waste budget from Professional Services (line #0418) to Extra Help to cover anticipated expenditures through June 30, 2005.

The contract is for gate attendant duties at the Coulterville Transfer Station. Taking over landfill operations required additional staffing for the gate, thus impacting the extra-help contract hours. Additionally, other activity at the Coulterville Transfer Station this fiscal year required more staff hours. County policy requires Board action to extend a contract.

The two full-time permanent gate attendants hired to staff the landfill (and transfer stations) did not start until April 1, 2005, two months after the County took over operations at the landfill. Extra help staff had to be used until the permanent employees came on board, so our extra help expenditures are above what we anticipated. We are requesting to transfer $20,000 from Professional Services to Extra Help to cover expenditures through June 30, 2005. We reviewed what would be needed in Professional Services through the end of the year and we should have adequate appropriations left after this transfer to cover anticipated costs.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board authorized the Public Works Director to take over the landfill and declared emergency findings to take the steps necessary to ensure smooth transition of the take over.

The Board authorized extensions for two other extra help contracts in March of this year.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action would result in staffing that is not sufficient for providing the necessary services for the landfill and transfer stations.

<table>
<thead>
<tr>
<th>Financial Impact?</th>
<th>Yes</th>
<th>No</th>
<th>Current FY Cost: $20,000</th>
<th>Annual Recurring Cost: $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted in Current FY?</td>
<td>Yes</td>
<td>No</td>
<td>(X) Partially Funded</td>
<td>List Attachments, number pages consecutively</td>
</tr>
<tr>
<td>Amount in Budget:</td>
<td>$30,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Funding Needed:</td>
<td>$20,000</td>
<td>1. Budget Action Form</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Source:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internal Transfer</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unanticipated Revenue</td>
<td>4/5's vote</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer Between Funds</td>
<td>4/5's vote</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contingency</td>
<td>4/5's vote</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>( ) General</td>
<td>( ) Other</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Revised Dec. 2002
Res. No.: 5-25
Vote – Ayes: 5, Noes: __
Absent: ___
Approved

The foregoing instrument is a correct copy of the original on file in this office.
Date: __________

Attest: MARGIE WILLIAMS, Clerk of the Board County of Mariposa, State of California
By: __________________________ Deputy

☑ Requested Action Recommended
☐ No Opinion

Comments:

CAO: ____________________
**BUDGET ACTION FORM**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>601</td>
<td>0404</td>
<td>651-0201</td>
<td>Extra Help</td>
<td>20,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>601</td>
<td>0404</td>
<td>651-0418</td>
<td>Professional Services</td>
<td></td>
<td></td>
<td>20,000</td>
</tr>
</tbody>
</table>

**GENERAL CONTINGENCY**

**TRANSFER BETWEEN FUNDS**

**TOTAL**

20,000  20,000

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To allow for extra help expenditures through the end of the fiscal year.

DEPT HEAD SIGNATURE: [Signature]

DATE: 05/10/05

APPROVED BY RES NO: [Signature]

DATE: 5-24-05

601 Solid Waste