MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: SUPERVISORS PARKER AND PICKARD
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: HISTORY CENTER AGREEMENT AND CARPETING
Res. 01-19

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on January 23, 2001

ACTION AND VOTE:

Supervisors Pickard and Parker;
Discussion and Direction Regarding an Update on the History Center Agreement with the County;
Consider the History Center’s Request for New Carpeting and Approve Budget Action Reducing General Fund Contingency $5,000 (4/5ths Vote Required)

BOARD ACTION: Discussion was held with Don Weston, History Center, relative to the request for carpeting. Greg Iturria, County Administrative Officer, provided input relative to the request for direction to update the agreement. (M)Parker, (S)Pickard, Res. 01-19 adopted approving the request for carpeting and budget action, and providing direction to staff to review the agreement. Ayes: Unanimous. Don presented a copy of their budget for FY 2000-01. Supervisor Parker requested that Don discuss the timeframes for moving the furniture from the Library side of the building with the Public Works Director. Don noted that several docents and directors of the History Center were present, and he thanked the Board of their behalf for its support of the museum.

c: Ken Hawkins, Auditor
   Jeff Green, County Counsel
   Greg Iturria, County Administrative Officer
   Jim Petropulos, Public Works Director
   File
RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes _ No __)

Discussion and direction regarding an update on the History Center agreement with the County; Consider the History Center's request for new carpeting and approve budget action reducing General Fund Contingency $5,000.

The section of the building located at 5119 Jessie Street that is occupied by the Library will soon be vacated. Library staff hopes to complete the move into the new Library and finish the disbursement of old library materials and furniture by the early part of February 2001. The Museum/History Center will then be able to occupy the entire building. It is appropriate at this time to update and review the Museum/History Center agreement with the County.

History Center staff has submitted a request to recarpet the building. The current carpeting is old and stained, and needs to be replaced. It would be efficient to recarpet now while a section of the building is vacant. The estimated cost to recarpet the building is $5,000.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has an agreement with the Museum/History Center that allows them to lease the North on-half and common areas of the building located at 5119 Jessie Street for an annual payment of $1. It is a 90-year agreement and was entered into in 1979.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve budget action. Provide an alternate funding source.

COSTS:

( ) Not Applicable
A. Budgeted Current FY $
B. Total Anticipated Costs $ 5,000
D. Internal Transfers $

SOURCE:

( X ) 4/5ths Vote Required $
A. Unanticipated Revenues $
B. Reserve for Contingencies $
C. Source Description: _GF Contingency_

Balance in Reserve for Contingencies if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
Library Time Line for moving out of "old" library
Proposal for carpeting Museum/History Center
Budget Action

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment:

CAO's Initials:

CLERKS USE ONLY:

Res. No. D1-18

Ord. No. 

Vote - Ayes: 5 Noes: 

Absent: 

Approved ( ) Denied ( )

Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: 

ATTEST:

MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

BY: 

Deputy

X:\coadm\mary\winword\agenda\History Center

Action Form Revised 5/92
<table>
<thead>
<tr>
<th>Date</th>
<th>Task Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 5, 2001</td>
<td>Make arrangements with Marty Allan for auction. Make arrangements with Dana Hertfelder for items to be transferred from storage to the “old” library.</td>
</tr>
<tr>
<td>January 6, 2001</td>
<td>Place add in Mariposa Gazette (ad needs to be in the paper for at least 2 weeks).</td>
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<tr>
<td>January 9-18, 2001</td>
<td>Inventory and assign a value for each item. Make arrangements for items to be transferred to requesting departments.</td>
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<tr>
<td>February 2, 2001</td>
<td>Public viewing of items for sale. 9 AM to 11 AM</td>
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<tr>
<td>February 3, 2001</td>
<td>Silent auction and removal of sold items. 9 AM to 11 AM</td>
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<tr>
<td>February 3, 2001</td>
<td>Give keys to Museum staff.</td>
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<tr>
<td>February 5, 2001</td>
<td>Public Works disposes of unsold items.</td>
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</table>
PROPOSAL SUBMITTED TO:
NAME: Mariposa History Center
ADDRESS: P.O. Box 606
CITY, STATE: Mariposa, CA 95338
PHONE NO.: 966-2924

WORK TO BE PERFORMED AT:
ADDRESS: Same
CITY, STATE: Mariposa

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

- **400 sq. yds. Commercial Carpet**
  - Quality: Firstmark 20 or Equal
- **400 sq. yds. Commercial Pad**
- **400 sq. yds. Installation Labor**

305-20 mixed terrcile - Cabin Commercial

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of **Four Thousand-Eight Hundred-Eighty** Dollars ($4,880.00)

Respectfully submitted

Per Rex Fouch Construction

Note - This proposal may be withdrawn by us if not accepted within days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date

Signature
<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
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<td>001</td>
<td>0104</td>
<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
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<td>$5,000</td>
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</table>

**TOTAL**  
$5,000   $5,000

**TRANSFER BETWEEN FUNDS**

**TOTALS**  
$0   $0

**ACTION REQUESTED:** (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

**JUSTIFICATION:** Recarpet the Museum/History Center.

**DEPT HEAD SIGNATURE**

**DATE** 1-10-01

**APPROVED BY RES NO.** 0-19  
**CLERK**

**DATE** 1-23-01

**FACILITIES MAINTENANCE**

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 11/95