MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO:        PELK RICHARDS, SHERIFF
           JIM PETROPOULOS, PUBLIC WORKS DIRECTOR

FROM:      MARGIE WILLIAMS, Clerk of the Board

SUBJECT:   ACTION RELATIVE TO COUNTY ANIMAL IMPOUND

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on March 13, 2001

ACTION AND VOTE:

Pelk Richards, Sheriff; and Jim Petropoulos, Public Works Director;
Discussion and Possible Action Relative to County Animal Impound

BOARD ACTION: Discussion was held with Pelk Richards and Howard Davies/Assistant Sheriff,
relative to the possibility of using the facilities being vacated by Dr. Rosebrock for animal impound.
Discussion was held relative to the equipment that is available for purchase and what could be used in a
permanent facility in the future, the costs involved for using the facility in the interim of constructing a
permanent facility, and relative to negotiating some of the costs. (M)Parker, (S)Reilly, Res. 01-64 adopted
authorizing the Sheriff to work with County Counsel and County Administrative Officer to move forward
with securing the facilities based on the information provided, with funding up to $20,000 approved to be
used from the $50,000 that was budgeted for animal impound facilities. Further discussion was held
relative to negotiating the costs. Ayes: Unanimous.

cc:        Greg Iturria, County Administrative Officer
           Jeff Green, County Counsel
           File
MARIPOSA COUNTY SHERIFF
Support-Community Services Division

To: C.A. "Pelk" Richards, Sheriff

From: Howard J. Davies, Assistant Sheriff

Subject: Report for Board of Supervisor on County Animal Impound.

SUMMARY:

The Board of Supervisors requested that a report be given to them on March 13 with regards to the possible use of the facility on Fair Grounds Dr. which was used by Mariposa Veterinary Service. This request was brought about due to concerns of the public about the present holding facility in Merced. I have prepared a cost for the operation of the facility for the remainder of the current budget year and a projected cost for the operation of the facility for the 2001-2002 budget year. The opening of such a facility will require an increase in our present staffing level. At the present time that would require one additional animal control officer to handle the increase in duties. With this addition we would continue with our present level of service to the citizens of the county. Once we have completed the construction of our new facility this position would be retained and addition staff may be required for the operation of the new larger facility. It is recommended that we continue our present agreement with Merced County along with the operation of this temporary facility.

PROBLEM:

At the present time Merced County has experienced an outbreak of health problems at their facility and may need to discontinue the present level of service, which they now perform for Mariposa County. We would like to establish an animal holding facility within the county to meet the community needs until our new facility is constructed and open with in a twelve-month period.

AVENUES OF RELIEF:

If the County were to move in the direction of Rental of a site for the housing of impounded animals we have been able to identify a single cite which would at the present time be usable. That cite is located on Fair Ground Drive and is approx. 1600 Sq. feet and would require the following cost for the current budget year.
Building Rent 2,250
Additional Staff 1 position 2 months 3,970
Benefits for 2 months 1,369
Utilities 1,998
Medical 2,250
Cleaning supplies 900
Food 2,748

Total 15,485

At the present time we need $8,000 to complete the budget year under current working conditions. Based on the past trends. If you combine this cost with the projected cost to open a rented facility our cost will be $23,859. At this time we have $24,069 left in our line item for operations.

The single cost item which needs to be addressed is the purchase of the improvements from Dr. Richard Rosebrook which he has made to the facility. It was presented to the Board of Supervisors that this would be in the area of $5,500. In speaking with Dr. Rosebrook the true cost will be in the area of $15,000. Although this cost is much higher it would give us some equipment which will be usable in our new facility once it is completed. At this time I have not received a listing from Dr. Rosebrook of all of the equipment. Dr. Rosebrook did advise me that he would be removing all improvement, which he has made to the facility if they are not purchased. This would leave us with a 40 foot by 40-foot shell.

In doing a cost projections for the 2001-2002 budget year I have established the following:

A.C.O. Officers (3) Salary 75,620
Benefits 26,108
Medical / Euthanization 9,000
Vehicle 20,000
Utilities 8,000
Publications 1,350
Cleaning Supplies 7,500
Food 11,000
Equipment and Supplies 4,000
Building Rent 9,700

Total 163,278

At the present time the County budget for Animal control with operations cost, salary and benefits is 111,542. With the operation of a rented facility the increase for the next budget year would be $51,736.
CONCLUSION:

Due to recent developments at the Merced impound facility it is advised that we move forward on an attempt to secure the facility located on Fair Grounds Dr. which was leased by Dr. Rosebrock and attempt to purchase the equipment and improvements which Dr. Rosebrock is attempting to sell. Money set aside for the construction of the new facility could be used to complete a purchase from Dr. Rosebrock as some of the equipment could then be used to equip the new facility. This approach would enable us to move forward with funds, which are already identified and available for animal control issues.
To: Assistant Sheriff Howard Davies:
Re: County Impound

The following is a conservative estimate of the value of items available for a county impound facility at 5012 Fairgrounds Road:

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Value</th>
</tr>
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<tbody>
<tr>
<td>Interior remodel (walls, doors, flooring, lighting</td>
<td>$20,000</td>
</tr>
<tr>
<td>fixtures, etc)</td>
<td></td>
</tr>
<tr>
<td>Heat/Air Conditioning unit (attic)</td>
<td>$1,500</td>
</tr>
<tr>
<td>Heat/Air conditioning unit (roof)</td>
<td>$2,000</td>
</tr>
<tr>
<td>Concrete runs with drains (9)</td>
<td>$1,800</td>
</tr>
<tr>
<td>Wrought Iron gates (9)</td>
<td>$1,500</td>
</tr>
<tr>
<td>One bank of Stainless Steel Cages</td>
<td>$2,500</td>
</tr>
<tr>
<td>Treatment/Prep Sink</td>
<td>$1,200</td>
</tr>
<tr>
<td>Oak cabinetry/counters in reception area</td>
<td>$1,500</td>
</tr>
<tr>
<td>Clothes washer &amp; dryer</td>
<td>$300</td>
</tr>
</tbody>
</table>

**TOTAL VALUE** $32,300

I am willing to accept a single payment of $15,000 or a contract of 18 monthly payments of $1,000 each.

R.W. Rosebrock, D.V.M.