RECOMMENDED ACTION AND JUSTIFICATION:

(Approve Intrabudget Transfers for Human Services ($8,500), Facilities Maintenance ($3,825), and Roads ($1,452). In Human Services there has been an unanticipated increase in Adoption Assistance caseloads, with five new cases being added in March 2001. The additional cases have increased expenditures by approximately $2,500 a month. There are sufficient funds in the Foster Care account to cover the unanticipated expenses.

In both Facilities Maintenance and Roads, approving the transfer of funds will allow for the payment of services from a more appropriate line item.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously approved Intrabudget Transfers.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

COSTS: ( ) Not Applicable
A. Budgeted Current FY $  
B. Total Anticipated Costs $ 
C. Required Additional Funding $ 8,500 
D. Internal Transfers $ 8,500 

SOURCE: ( ) 4/5ths Vote Required $ 
A. Unanticipated Revenues $ 
B. Reserve for Contingencies $ 
C. Source Description: 

Balance in Reserve for Contingencies, if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
Intrabudget Transfer – Human Services
Public Works Memo and Intrabudget Transfer

ADMINSISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:
Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment: 

CAO’s Initials: 

Res. No. 01-52
Ord. No. 

Vote - Ayes: 5 Noes: 
Absent: 
Approved: 
Denied: 

Minute Order Attached: 
No Action Necessary: 

The foregoing instrument is a correct copy of the original on file in this office.

Date: 

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

BY: 

Deputy

x:coadm\mary\winword\agenda\transfers 6-5-01

Action Form Revised 5/92
<table>
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<th>ACCOUNT</th>
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**TRANSFER BETWEEN FUNDS**

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**ACTION REQUESTED:** (Check all that apply)

- [x] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

-  Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**

To cover the costs of an unanticipated increase in Adoption Assistance caseloads. Five new cases were added in March 2001, increases the case load from 9 to 14, and increasing monthly costs by approximately $2,500.

Sufficient funds are available in Foster Care to cover the increase in Adoption Assistance.

**DEPT HEAD SIGNATURE**

**DATE** 5/19/01

**APPROVED BY**

**RES NO** 01-152 CLERK

**DATE** 5-5-01

**AUDITOR'S USE ONLY**

**BA #**
MEMO

TO: Greg Iturria, County Administrative Officer
FROM: Marty Allan, Fleet/Fiscal Manager

SUBJECT: Accounting Adjustments for Facilities and Roads

The attached budget action form is to transfer funds from Travel & Training in both budgets to Professional Services. We had originally charged in-house training to the training line item. In talking to Ken, he feels that the Travel & Training line item should only be used when the training is done away from the office. In this case the trainer came to Public Works to do the training in conjunction with the Safety Program, and therefore needs to be charged to Professional Services.

If you have any questions, please let me know.

cc: James J. Petropulos, Director
    Dana Hertfelder, Assistant Director
    Ken Hawkins, Auditor
## BUDGET ACTION FORM

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### TRANSFER BETWEEN FUNDS

### TOTAL

|         | 5,277 | 5,277 |

### ACTION REQUESTED:

- (X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

-  Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

### JUSTIFICATION:

Accounting Adjustment per Auditor

### DEPT HEAD SIGNATURE

### APPROVED BY RES NO.

### DATE

### DATE

### AUDITOR'S USE ONLY

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Budget Revision Form Revised 11/95