MARIPOSA COUNTY
BOARD OF SUPERVISORS
AGENDA
DEPARTMENT: Administration
AGENDA ACTION FORM
BY: Greg Iturria
DATE: June 19, 2001
AGENDA ITEM NO.: # 9
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Authorize the Chairman to sign a letter transferring ownership and title of all fixed assets purchased with Head Start funds to the Madera County Community Action Agency effective July 1, 2001. The Department of Health & Human Services has directed Mariposa County to release all fixed assets purchased with Head Start funds to the Madera County Community Action. A written memorandum is requested as to the official transfer of all Head Start properties to the new grantee (Madera County Community Action Agency).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On August 1, 2000, the Board of Supervisors adopted Resolution #00-286 relinquishing the Mariposa Head Start Program effective July 1, 2001.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do authorize the Chairman to sign the letter releasing Head Start properties to Madera County Community Action Agency. Mariposa County will be out of compliance with the close out procedures as required by 45 CFR 92.50.

<table>
<thead>
<tr>
<th>COSTS:</th>
<th>SPECIAL INSTRUCTIONS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>( X ) Not Applicable</td>
<td>List the attachments and number the pages consecutively:</td>
</tr>
<tr>
<td>A. Budgeted Current FY $</td>
<td>Draft of Letter to Madera County Community Action Agency</td>
</tr>
<tr>
<td>B. Total Anticipated Costs $</td>
<td></td>
</tr>
<tr>
<td>C. Required Additional Funding $</td>
<td></td>
</tr>
<tr>
<td>D. Internal Transfers $</td>
<td></td>
</tr>
<tr>
<td>SOURCE:</td>
<td></td>
</tr>
<tr>
<td>( ) 4/5ths Vote Required $</td>
<td></td>
</tr>
<tr>
<td>A. Unanticipated Revenues $</td>
<td></td>
</tr>
<tr>
<td>B. Reserve for Contingencies $</td>
<td></td>
</tr>
<tr>
<td>C. Source Description:</td>
<td></td>
</tr>
<tr>
<td>Balance in Reserve for Contingencies ,if approved:</td>
<td></td>
</tr>
</tbody>
</table>

CLERKS USE ONLY:

Res. No. 01-183
Vote - Ayes: 5 Noes: 
Absent: 
Approved: ( ) Denied
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office
Date:

ATTEST:
MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

BY: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment:

CAO’s Initials:
June 22, 2001

M.J. Nabors
Executive Director
Madera County Community Action Agency
1200 West Maple Street
Madera, California 93637

Dear M.J.:

Effective June 30, 2001, Mariposa County is relinquishing the Mariposa Head Start Program. The Madera County Community Action Agency successfully applied for and received approval to become the new grantee of the Mariposa Head Start Program. The Department of Health and Human Services has directed Mariposa County to release all fixed assets and properties purchased with Head Start funds to the Madera County Community Action Agency. Effective July 1, 2001, Mariposa County does hereby transfer ownership and title of the items listed on Exhibit A as well as all other properties purchased with Head Start funds to the Madera County Community Action Agency. Attached is a copy of the Resolution adopted by the Board of Supervisors authorizing Mariposa County to transfer ownership of these items.

Thank you for your assistance and please contact Mary Hodson at (209) 966-3222 if you have any questions.

Sincerely,

[Signature]

DOUG BALMAIN
Chairman

DB/MBH/mbh
Attachments

cc:  John Codington, Acting Grants Officer
     Jerry Gomez, Associate Director
     Board of Supervisors
     Carol Azevedo, Accountant II
     Dana Hertfelder, Assistant Public Works Director
# Mariposa County Head Start Inventory
## As Of June 30, 2001

<table>
<thead>
<tr>
<th>Inventory #</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7578</td>
<td>Toshiba Telephone System</td>
</tr>
<tr>
<td>8680</td>
<td>Changing Table (handmade and donated by parent)</td>
</tr>
<tr>
<td>8682</td>
<td>Changing Table (handmade and donated by parent)</td>
</tr>
<tr>
<td>HS1</td>
<td>Relocatable Building - Mariposa Center</td>
</tr>
<tr>
<td>HS2</td>
<td>Playground Structure - Mariposa Center</td>
</tr>
<tr>
<td>HS3</td>
<td>Relocatable Building - Greeley Hill</td>
</tr>
<tr>
<td>HS4</td>
<td>Playground Structure - Greeley Hill</td>
</tr>
<tr>
<td>1993 Geo</td>
<td>Vin #1Y1SK5365PZ034579</td>
</tr>
<tr>
<td>1993 Geo</td>
<td>Vin #2CNB01809P6930088</td>
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