RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes [x] No)

PLEASE SEE ATTACHED.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

PLEASE SEE ATTACHED.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

<table>
<thead>
<tr>
<th>COSTS</th>
<th>SPECIAL INSTRUCTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Budgeted current FY (00/01) $9,000</td>
<td>List the attachments and number the pages consecutively:</td>
</tr>
<tr>
<td>B. Total anticipated costs (00/01) $9,000</td>
<td>Revised agreement - 7 pages</td>
</tr>
<tr>
<td>C. Required additional funding $0</td>
<td></td>
</tr>
<tr>
<td>D. Internal Transfers $0</td>
<td></td>
</tr>
</tbody>
</table>

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues $ |
B. Reserve for contingencies $ |
C. Source description:
Balance in Reserve for Contingencies, if approved: $ |

CLERK'S USE ONLY:
Res. No.: 24-2001  Ord. No._________
Vote - Ayes:  9  Noes: |
Absent:  0  Abstained:  0
( ) Approved  ( ) Denied
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: 

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

BY: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended  Not Recommended  For Policy Determination
Submitted with Comment  Returned for Further Action

Comment: 

A.O. Initials: 

Action Form Revised 5/92
June 27, 2001

TO: Members, Board of Supervisors  
FROM: Cheryle Rutherford-Kelly  
RE: Amendment to the In Home Supportive Service (IHSS) Personal Services Agreement Covering the Period 1/9/01 through 6-30-01

Recommendation

It is respectfully recommended that your Board authorize us to amend the Personal Service Agreement with Ms. Diana Adams, adding $1,000 to her contract.

Background

Your Board allowed us to contract (Resolution Number 00-444) with Ms. Diana Adams, for In-Home-Supportive Services. The contract was necessary because Family Services (adult and children divisions) are understaffed. When we originally contracted with Ms. Adams, the contract was for $1500 per month, but the lump sum contract was only for $8,000.

Current Situation

Ms. Adams has provided very good services to the clients and she has continued to assist the Department to bring the caseload to standard. The monthly total of $1500 was correct and we did not surpass the monthly amount. However, we simply did not put enough money into the total contract because of our calculations were based on a partial payment in January 2001. In retrospect, we should have simply funded every month at the maximum payment.

We need to be able to pay this valuable contractor.

Financial

There is no impact on the general fund. There is money to pay the contractor from the Social Service budget and we simply need to increase the contract by $1,000.
July 9, 2001

TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly
RE: Amendment to the In Home Supportive Service (IHSS) Personal Services Agreement Covering the Period 1/9/01 through 6-30-01

Recommendation

It is respectfully recommended that your Board authorize us to amend the Personal Service Agreement with Ms. Diana Adams, adding $1,000 to her contract.

Background

Your Board allowed us to contract (Resolution Number 00-444) with Ms. Diana Adams, for In-Home-Supportive Services. The contract was necessary because Family Services (adult and children divisions) are understaffed. When we originally contracted with Ms. Adams, the contract was for $1500 per month for part of the month of January 2001 through June 2001. The contract total was for $8,000 because we did not think the contractor would work the full month of January and we had hoped to secure full time staff. In reality, the contractor worked a great deal during the month of January and we needed to pay for that service. We needed to budget $1500 for 6 months which would have brought the contract total to $9,000.

Current Situation

Ms. Adams has provided very good service to the clients and she has continued to assist the Department to bring the caseload to standard. The monthly total of $1500 was correct but the Department underestimated the total contract amount. Therefore, we owe the contractor $1,000 more than was in her contract. We simply did not put enough money into the total contract because our calculations were based on a partial payment in January 2001 as noted above. We should have simply funded every month at the maximum payment.

We need to be able to pay this valuable contractor.

Financial

There is no impact on the general fund. There is money to pay the contractor from the Social Service budget and we simply need to increase the contract by $1,000. The contractor has not been paid for work accomplished during the month of June 2001.