MARIPOSA COUNTY BOARD OF SUPERVISORS

AGENDA ACTION FORM

DEPARTMENT: Public Health

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes__ No_x_)

Recommend resolution appropriating salary savings in the amount of $5,500 into the extra help line item of the Health Department Budget to provide extra help personnel during an employee's leave of absence.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

N/A

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Do not approve transfer and provide funding for extra help from general contingency.

2.

COSTS:

A. Budgeted current FY $ 2,000
B. Total anticipated costs $ 7,500
C. Required additional funding $ 5,500
D. Internal transfers $ 5,500

SOURCE:

A. Unanticipated revenues
B. Reserve for contingencies
C. Source description: Balance in Reserve for Contingencies, if approved: $

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment:

A.O. Initials:

CLERK'S USE ONLY:

Res. No.:
Vote - Ayes:
Absent:
Approved
Denied

Minute Order Attached
No Action Necessary

ATTEST:
MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By:
Deputy

Action Form Revised 5/92
# Budget Action Form

<table>
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<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>0244</td>
<td>621-02 01</td>
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<td>414-1090</td>
<td>General Contingency</td>
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<td>$</td>
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</table>

**TOTAL**  
$0  
$0

**Actions Requested:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- [X] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**Justification**

Appropriating Salary savings in the Development Services Technician line item and requesting an increase in the extra help line item to hire personnel to provide coverage for unexpected leave of absence in the amount of $5,500

**Dept Head Signature**

Charles B. Mosher, M.D., MPH, Health Officer, Public Health Dept

**Approved by Res No.** 01-336  
**Clerk**

**Date** 12-4-01

**Auditor's Use Only**  
BA #

**Budget Revision Form Revised 11/95**