DEPARTMENT: Public Works  BY: Marty Allan  PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No.X_)

Approve Budget Action to transfer funds in Roads from Materials – Sign Shop and Software to Computers. The Sign Shop is in need of a computer to track all of the signs in the County and had originally included it in the Materials budget. The other computers are for the new positions approved in Engineering to start in January. Money is available for the purchases in the line items identified. Authorization is requested to purchase the computers.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves funding transfers.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1) Do not approve. The department will be short two computers in the Engineering Division and the Sign Shop will continue to operate without a computer.

COSTS: ( ) Not Applicable
A. Budgeted current FY $0
B. Total anticipated costs $4,200
C. Required additional funding $4,250
D. Internal transfers $4,250

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues
B. Reserve for contingencies
C. Source description:
   Balance in Reserve for Contingencies, if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
1. Budget Action Form

CLERK’S USE ONLY:
Res. No.: 51-354  Ord. No.  
Vote - Ayes: 5  Noes:  
Absent:  
Approved ( ) Denied ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:  
ATTEST:  MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By:  Deputy

COUNTY ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:

Recommended  
Not Recommended  
For Policy Determination  
Submitted with Comment  
Returned for Further Action

Comment:

C.A.O. Initials:  

Action Form Revised 5/92
# BUDGET ACTION FORM

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<th>DESCRIPTION</th>
<th>PROJECT</th>
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**TRANSFER BETWEEN FUNDS**

**TOTAL**

4,250 4,250

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** See attached Board item.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**CLERK**

**DATE**

12/5/01

**AUDITOR'S USE ONLY**

**BA#**

Budget Revision Form Revised 11/95