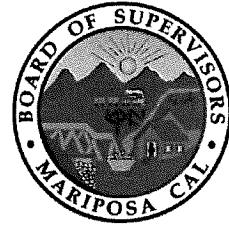


# MARIPOSA COUNTY

Human Services • (209) 966-2000



## RESOLUTION - ACTION REQUESTED 2015-78

MEETING: February 17, 2015

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Approve the Allocation for a Mental Health Assistant II Position *± Budget Action*

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### RECOMMENDATION AND JUSTIFICATION:

Approve the Allocation of One Mental Health Assistant II in the Human Services Department Effective Immediately; and Approve Budget Action Transferring Funding from Mental Health Realignment to the Behavioral Health Budget and Transferring Funding Within the Mental Health Services Act Fund to Fund the Position (\$28,556).

This position will be allocated fifty-percent in the Behavioral Health Budget and fifty-percent in the Mental Health Services Act - Adult and Children's System of Care and will work with the Triage Crisis Team.

This position provides crisis intervention, supportive paraprofessional counseling, and case management services to individuals and families within our Behavioral Health Programs, including Full Service Partnerships, Traditional Mental Health and Crisis/Triage Team. Additional tasks include helping clients to arrange and arrive to appointments and meetings, conducting home visits, helping clients to build skills for independent living, providing guidance to community partners and families, etc. The Mental Health Assistant II will maintain statistics and files, write reports and correspondence, and prepare and file client progress notes. The Mental Health Assistant II will perform related duties and responsibilities as required.

The budget action will fully fund the position through the remainder of this fiscal year by transferring funding from the Mental Health Realignment fund to the Behavioral Health Budget and transferring funding within Mental Health Services Act budget. There is no impact to the General Fund.

### BACKGROUND AND HISTORY OF BOARD ACTIONS:

Per current policy, the Board of Supervisors reviews and approves any changes to the employee allocation schedule.

### ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If this action is not approved, the Department will need to adjust the work duties of existing staff to ensure we are able to meet the needs of the individuals we serve.

**FINANCIAL IMPACT:**

**There is sufficient revenue in the MHSA budget and Mental Health Realignment fund to cover this request. Funding will be transferred from the Mental Health Realignment Fund to the Behavioral Health Budget (\$14,278); and funding will be transferred within the Mental Health Services Act budget (\$14,278).**

**ATTACHMENTS:**

**MH ASST II Budget Action (PDF)**

**CAO RECOMMENDATION**

Requested Action Recommended

*Mary Hodson*

Mary Hodson, Interim CAO 2/11/2015

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**

**MOVER:** Marshall Long, District III Supervisor

**SECONDER:** Rosemarie Smallcombe, District I Supervisor

**AYES:** Smallcombe, Jones, Long, Cann, Carrier

## BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0402	622.0131	Mental Health Asst II		6,244	
001	0402	622.0310	Social Security		596	
001	0402	622.0311	Medicare		139	
001	0402	622.0313	Medical/Dental/Vision		3,861	
001	0402	622.0314	Retirement-Employer		2,414	
001	0402	622.0315	Retirement-Employee		928	
001	0402	622.0317	Life Insurance		10	
001	0402	622.0318	SDI		86	
001	0402	309.1694	Transfer In Realignment		(14,278)	
393	0412	950.0787	Transfer out Realignment		14,278	
393	0412	950.0416	Misc Expense			14,278
410	0436	668.0131	Mental Health Asst II		6,244	
410	0436	668.0310	Social Security		596	
410	0436	668.0311	Medicare		139	
410	0436	668.0313	Medical/Dental/Vision		3,861	
410	0436	668.0314	Retirement-Employer		2,414	
410	0436	668.0315	Retirement-Employee		928	
410	0436	668.0317	Life Insurance		10	
410	0436	668.0318	SDI		86	
410	0436	668.0416	Misc. Expense			14,278
<b>TOTALS</b>					<b>28,556</b>	<b>28,556</b>

TRANSFER BETWEEN FUNDS				DEBIT	CREDIT
<b>TOTALS</b>				<b>0</b>	<b>0</b>

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION Fund additional Mental Health Assistance II 4 months @ 50% 001-0402 & 50% 410-0436

DEPT HEAD SIGNATURE *Chevon Kato* DATE 2-5-15

APPROVED BY RES NO. 15-78 CLERK *Rene LaRocca* DATE 2-17-15

DEPARTMENT Human Services

AUDITOR'S USE ONLY
BA #