RESOLUTION - ACTION REQUESTED 2015-126

MEETING: March 24, 2015

TO: The Board of Supervisors

FROM: Mary Hodson, CAO

RE: Approval of the Transfer of Funds to Support Travel Expenses of Community Development/Grant Coordina

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funds Within the Community Development/Grant Coordinator Budget to Cover Travel Expenses ($200). During budget preparations, the department had planned to utilize the county vehicle for travel purposes, but now prefers the use of their private vehicle. The Department requesting to transfer funds from the County Vehicle line item to the Private Vehicle line item.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Budget actions regarding training and travel line items require Board approval. The Board has approved these types of budget actions in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. The Department would need to use a county vehicle for upcoming travel to conferences.

FINANCIAL IMPACT:
$200 will be transferred from the County Vehicle line item to the Private Vehicle line item. There will no impact to the General Fund.

ATTACHMENTS:
1BUDACT  (XLS)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Kevin Cann, District IV Supervisor
SECONDER: Marshall Long, District III Supervisor
AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, Kevin Cann
EXCUSED: John Carrier
<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>0450</td>
<td>County Vehicle</td>
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<tr>
<td>001</td>
<td>0143-491</td>
<td>0491</td>
<td>Private Vehicle</td>
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<td>001</td>
<td>0104-414</td>
<td>1090</td>
<td>GENERAL CONTINGENCY</td>
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**TOTAL** $200 $200

**TRANSFER BETWEEN FUNDS**

**TOTALS** $0 $0

*ACTION REQUESTED:* (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

*JUSTIFICATION:* To allow employee to use their private vehicle rather than a county vehicle on travel to conferences.

<table>
<thead>
<tr>
<th>DEPT HEAD SIGNATURE</th>
<th>DATE</th>
<th>APPROVED BY RES NO.</th>
<th>CLERK</th>
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<td>Mary B.</td>
<td>3-18-15</td>
<td>15-12</td>
<td>LaRock</td>
<td>3-24-15</td>
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**AUDITOR’S USE ONLY**

Budget Revision Form Revised 11/95