RESOLUTION - ACTION REQUESTED 2015-209

MEETING: May 12, 2015

TO: The Board of Supervisors

FROM: Mary Hodson, CAO

RE: Approve Budget Action for Fire Department's Homeland Security Grant Program

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Increasing Revenue and Appropriations in the Fire - Special Grants Budget to Account for the Fire Department's Homeland Security Grant Program (HSGP) Awards ($73,737).

This budget action accounts for revenue and appropriations for two HSGP awards. The first for $25,000, from the 2011 award and the second for $48,737 from the 2013 award. These amounts were budgeted in prior fiscal years, however receipt of the revenue and subsequent expenditures did not take place until fiscal year 2014-2015. The Fire - Special Grants budget for fiscal year 2014-2015 included the 2014 grant award amount of $93,484, but the 2011 and 2013 amounts were overlooked. The attached budget action will properly align the actual receipts and expenditures with the appropriate grant awards.

The Auditor and Fire Department have agreed that the HSGP should be in a special revenue fund to allow for the grant awards to be properly budgeted and carried over from fiscal year to fiscal year as the performance periods of these Federal grants do not align with the County's fiscal year. Fund 445 Office Of Homeland Security has been established for the fiscal year 2015-2016 budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The 2011 HSGP award was approved August 12, 2014 (Res.No. 2014-414) and the 2013 award was approved August 13, 2013 (Res.No. 2013-344).

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The Fire - Special Grants budget will remain out of balance and expenditures will not align with appropriate grant.
FINANCIAL IMPACT:
The budget action will increase revenue and appropriations by $73,737 in the Fire- Special Grants budget. There is no impact to the County General Fund.

ATTACHMENTS:
Budget Action OES 2013-2014 (XLS)

CAO RECOMMENDATION
Requested Action Recommended

Mary Hodson
Mary Hodson, CAO 5/7/2015

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: John Carrier, District V Supervisor
AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, John Carrier
EXCUSED: Kevin Cann
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0265-306</td>
<td>7317</td>
<td>OHS 2010-11 Grant</td>
<td></td>
<td>($25,000)</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0265-306</td>
<td>7320</td>
<td>OHS 2013-14 Grant</td>
<td></td>
<td>($48,737)</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0265-544</td>
<td>0519</td>
<td>OTS Equipment</td>
<td></td>
<td>$25,000</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0265-544</td>
<td>0557</td>
<td>OHS 13-14 SO Comm Equip</td>
<td></td>
<td>$48,737</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0104-414</td>
<td>1090</td>
<td>GENERAL CONTINGENCY</td>
</tr>
</tbody>
</table>

**TOTAL** | $0 | $0

## TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
</tr>
</thead>
</table>

**TOTALS** | $0 | $0

**ACTION REQUESTED:** (Check all that apply)

- (X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** Establish budget for Homeland Security 2013 grant received and spent in FY14/15

---

**DEPT HEAD SIGNATURE** [Signature]

**DATE** 5-5-15

**APPROVED BY RES NO.** 15-20A

**CLERK** [Signature]

**DATE** 5-12-15

**AUDITOR’S USE ONLY**

BA #

Budget Revision Form Revised 11/95