



MARIPOSA COUNTY

Human Services/Social Services • (209) 966-2000



RESOLUTION - ACTION REQUESTED 2015-216

MEETING: May 12, 2015

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Permission to Overfill the Social Service Aide Position

RECOMMENDATION AND JUSTIFICATION:

Approve the Overfill of a Social Service Aide Position in the Social Services Budget Effective Immediately and through November 15, 2015. The need for an overfill is due to a long term medical leave of the incumbent which has increased the workload.

The Social Service Aide provides a variety of non-technical case management support services in the Social Services Division of the Human Services Department. This position assists professional staff by performing specifically designated tasks related to the improvement of family functioning and child and adult services.

It is understood by the Department that if the incumbent returns from medical leave to their former position, that the overfill will be eliminated. An acknowledgement will be signed by the employee placed into the overfilled Social Service Aide position which represents an understanding and acceptance that the overfill will be eliminated if the incumbent returns to their former position. This overfill will be in effect until the incumbent returns or the authorization of the overfill ends on November 15, 2015, whichever comes first.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Per current policy, departments must obtain Board approval prior to overfilling positions. The Board has previously approved overfills of positions for other departments when a need is justified for the overfill.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If this position is not overfilled and remains vacant, the Social Worker IVs will need to perform the duties of the absentee incumbent and will continue to be without assistance and non-technical case management support.

FINANCIAL IMPACT:

This position is fully funded and will not impact the County General Fund.

CAO RECOMMENDATION

Requested Action Recommended

Mary Hodson

Mary Hodson, CAO

5/7/2015

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor

SECONDER: John Carrier, District V Supervisor

AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, John Carrier

EXCUSED: Kevin Cann