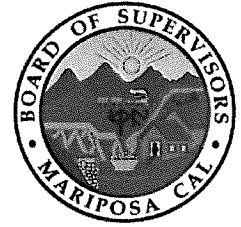




MARIPOSA COUNTY

Sheriff's Office • (209) 966-3615



RESOLUTION - ACTION REQUESTED 2015-263

MEETING: June 2, 2015

TO: The Board of Supervisors

FROM: Doug Binnewies, Sheriff-Coroner-Public Administrator

RE: Pay for New Oven at the Adult Detention Facility

RECOMMENDATION AND JUSTIFICATION:

Approve Fixed Asset Payment of the Convection Oven for the Mariposa County Adult Detention Facility; Approve Budget Action Transferring Funding Within the Jail Budget to Allow for the Payment of the Convection Oven (\$11,084).

In Fiscal Year 2012-13 the Board approved the purchase of a new convection oven for the Adult Detention Facility. The oven was purchased and installed at the Adult Detention Facility and has been in service for approximately two years, however, the invoicing and/or payment of the item was overlooked. Adult Detention Facility staff were recently contacted by the vendor questioning the payment and after researching the issue, it was determined that the oven had not been paid for.

Before the Auditor can process the invoice, approval must be given by the Board to pay the invoice and a budget action needs to be approved transferring funding to the appropriate line item. There is sufficient funding in the Heater/Cooler line item to pay for the convection line item, as the new heating/cooling unit is anticipated to be purchased and installed in the next fiscal year.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

All fixed asset purchases require Board approval. The Board initially approved the purchase of the convection oven with Resolution #12-516.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the fixed asset purchase or the budget action. It would be professionally improper to not honor the invoice as the item is in service.

FINANCIAL IMPACT:

Resolution # 2012-516 Approved the purchase of a new oven for the Adult Detention Facility, however, the invoice is still outstanding. Savings from a new heating/cooling unit not being purchased and installed this fiscal year can be used to offset the payment for the convection oven.

10/09/12 001-0228-542-0440 · Equipment Maintenance \$0.00

ATTACHMENTS:

Mariposa Equipment Invoice 3-07-13 (DOC)

Budget Action Form (PDF)

CAO RECOMMENDATION

Requested Action Recommended

Mary Hodson

Mary Hodson, CAO

5/26/2015

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Kevin Cann, District IV Supervisor

SECONDER: Rosemarie Smallcombe, District I Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier

BUDGET ACTION FORM


FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0220	531.06-45	Fixed Asset-AC/Heater			\$11,084
001	0220	531.06-46	Fixed Asset- Con. Oven		\$11,084	
TOTAL					\$11,084	\$11,084

TRANSFER BETWEEN FUNDS						
TOTALS					\$0	\$0

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Need to pay outstanding invoice # 030713

DEPT HEAD SIGNATURE  DATE 5/14/2015 5/14/2015
 APPROVED BY RES NO. 15-263 CLERK Reni LaRock DATE 6-2-15

AUDITOR'S USE ONLY BA #
